

Official Receipt Date: _____

Clerk: _____

APPLICATION FOR A PUBLIC HEARING
APPEAL

GENERAL INSTRUCTIONS:

1. Fill in this application completely. (An incomplete application is cause for denial)
2. Type or print legibly. Be specific. Be accurate. (Legal notices are based on the information you supply and must be accurate or the hearing could be invalidated.)
3. Use page 4 for any information that cannot fit within the spaces provided.
4. Do not sign this application except in the presence of a Notary.

SECTION 1 – GENERAL INFORMATION

1.1 PROPERTY INFORMATION

No.	Street Name	Zone
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Map No.	Block No.	Lot No.	Volume No.	Page No.
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1.2 OWNER INFORMATION

Name(s) as appearing on the deed of record

No.	Street Name	City, State, Zip Code
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1.3 APPLICANT INFORMATION

Name

No.	Street Name	City, State, Zip Code
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Applicant's legal interest in the property in question:
(Owner; Tenant; Lessee; Option Holder) _____

Phone number where applicant can be reached: _____

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SECTION 2 – SPECIFIC INFORMATION

2.1 It is alleged that the Zoning Enforcement Officer has erred in an order, requirement or decision while acting in his official capacity as specifically described hereunder:

2.2 The appellant is aggrieved by the above-described order, requirement or decision for the following reason:

2.3 The appellant believes the above-describe order, requirement or decision should be wholly or partly reversed or modified as follows:

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4.1 Use this page to include any other information that can not fit anywhere else on this application.

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SECTION 5 – ACKNOWLEDGEMENT AND SIGNATURE

Read the following statements carefully before signing:

- 5.1 It is the applicant’s responsibility to be aware of the hearing date. If the applicant or his/her representative fails to appear at the hearing, the hearing will not be held and the appeal will be void.
- 5.2 The applicant may withdraw this application at any time; however, applicant will be responsible for expenses incurred.
- 5.3 Regardless of the source of any information submitted herein, the applicant assumes sole responsibility for its accuracy.

Complete everything below this line in the presence of a Notary.

The undersigned applicant assumes sole responsibility for the completeness and accuracy of this application and, further, acknowledges that he/she has read and understands the above statements numbered 5.1 through 5.3.

Applicants Signature

On this date, _____, the above signed applicant did personally appear before me and proved to my satisfaction to be the person who is herein referred to as the applicant; in witness whereof I hereunto set my hand and seal:

Notary signature and seal

My commission expires: _____