Town of Windsor  
Housing Board of Appeals  
Special Meeting – Sept. 3, 2015

PRESENT: Committee Chairman Jon Sasportas, Commissioners Andrew Dowe, and Teresa Tillett.

STAFF: Dr. Michael Pepe, Windsor Director of Health; Matt Brattoli, Windsor Sanitarian

I. Call to Order
Chairman Sasportas called the meeting to order at 5:18 PM.

II. Old Business – None

III. New Business

409 Windsor Ave – Appeal of Notice of the Windsor Code of Ordinances Article IV Housing Code Section 3-57 General requirements relating to the safe & sanitary maintenance of parts of dwelling.
(1) Every foundation, floor, wall, ceiling and room shall be reasonably weathertight, watertight, and rodentproof; shall be capable of affording privacy, and shall be kept in good repair.
(4) Every plumbing fixture and water and waste pipe shall be properly installed in an approved manner and maintained in good sanitary working condition, free from defects, leaks and obstructions.

Discussion: In attendance was Ms. Eunice Medwinter. Ms. Medwinter asked for clarification as to whether the violation applied to occupied or unoccupied units pertaining to sub section (4) of the violation. Mr. Brattoli said occupied, and she stated the unit was unoccupied when she was notified of the violation. Dr. Pepe state that sub section (1) applied either way.
Ms. Medwinter stated that the apartment was vandalized by a child’s father. She was in process of pressing charges, assessing damages and working with her insurance company.
There are two units empty and one occupied. It was noted that Ms. Medwinter was notified August 17th and that she should have contacted the Health Dept. with updated information. Ms. Medwinter stated that she has had issues with her treatment by the Health Dept. and wished to have the hearing on the record.
Chairman Sasportas stated that the open sewer pipe was a danger to the remaining tenant and that issue must be address immediately. His suggested that Ms. Medwinter be given until Sept. 11th.
Motion was made by Commissioner Dowe to allow Ms. Medwinter until Friday, Sept. 11th to complete the sewer pipe repair and have an inspection at 3:00 that afternoon. Seconded by Commissioner Tillett.

Motion passes 3-0-0

IV. Adjournment
Moved by Commissioner Dowe, seconded by Commissioner Tillett to adjourn the meeting at 5:35 PM.

Motion Passed 3-0-0

Respectfully Submitted,

Lori Hartmann
Recording Secretary