

PUBLIC BUILDING COMMISSION

May 23, 2017

7:00 P.M.

100 Addison Road

Windsor Public Safety Complex

APPROVED MINUTES

Present: Commissioners: Rick Hazelton, Rusty Peck, Lee Alford, Gary Johnson, Jim Bennett and Joe Auclair.

Also Present: Whit Przech, Building and Facilities Manager, George Greco, Physical Plant Manager Windsor Board of Education, Fred Khericha from Kaestle Boos Associates, Inc.

1. **Call to order:** Chairman Rick Hazelton called the meeting to order at 7:00 PM.

2. **Remarks of the Chairman:** To appoint Joe Auclair as a voting member for tonight's meeting.

3. **Public Communications:** None

4. **Animal Shelter Construction Project – 9395** – Mr. Przech stated that the conduit for the electric and sewer lines has been run through the footing wall and the contractors are now working on the inside sewer piping for the building. This part of the project should be completed by May 26, 2017. Once the sewer lines are completed the contractors will start working on the piping for the radiant heat. The completion for this phase of the project should be by the end of August 2017.

5. **Public Safety Complex Concept Phase one Project – 9911** – Mr. Przech introduced Fred Khericha from Kaestle Boos Associates to explain the progress on the construction of the project up to date followed by a tour of the building. (100 Addison Rd.) Mr. Przech then presented an application for payment #1 from M.A & M. Inc. in the amount of \$171,000.00. Mr. Przech stated that this payment is for the work that has already been completed such as time and material, the preparations for the truck/equipment ramp.

Motion: A motion was made from Commissioner Jim Bennett to pay M.A & M Inc. Application payment #1 for the Public Safety Complex Phase One Project in the amount of \$171,000.00. Motion seconded by Commissioner Joe Auclair.

Motion carries. 5-0-0

Mr. Przech presented a second invoice for payment to Kaestle Boos & Associates Inc. in the amount of \$5,000.00 for the construction documents of the Public Safety Complex Concept Phase One Project.

Motion: A motion was made by Commissioner Joe Auclair to approve payment invoice #3 dated May 19, 2017 to Kaestle Boos & Associates for the construction documents for the Public Safety Complex Phase One in the amount of \$5,000.00 for Kaestle Boos & Associates, Inc. invoice# 3 dated May 19, 2017. Motion seconded by Commissioner Lee Alford. Motion carries. 5-0-0

6. Clover Street School Partial Roof Replacement Project – 9469 - Mr. Przech stated that this project was awarded to Young Developers and they are scheduled to begin working on this project during the last week in June. This project is scheduled to be completed by the middle of July 2017.

7. Clover Street School HVAC Replacement Construction Project – 9385 –

Mr. George Greco stated that during the last few warmer days they were able to do a few test cycles on the A/C System and everything seemed to be operating correctly.

8. LP Wilson Restroom EOS Showers Project – 9432 – Mr. Przech stated that the restrooms are now open and the contractors are now working on the wiring for the automatic doors for the senior center. Once the doors are operating successfully this project will just about be completed.

9. Land Fill Scale Office Renovation Project – Mr. Przech stated that there are no updates on this project. The windows are still on order and are scheduled to arrive next month. Once the contractors get the windows installed this project will be completed.

10. Windsor High School Fire Alarm and Doors Replacement Project - 9468 -

Mr. Przech presented a final Invoice payment from Siemens in the amount of \$62,875.00.

Motion: A motion was made by Commissioner Lee Alford to pay the final invoice payment to Siemens in the amount \$62,875.00 for the Windsor High School Fire Alarm and Door Replacement Project. Motion seconded by Commissioner Jim Bennett.

Motion carries. 5-0-0

11. Oliver Ellsworth Elementary School HVAC Replacement Project - 9445 –

Mr. George Greco the Physical Plant Manager of Windsor Public Schools stated that the contractors have been on sight prepping for the project. Mr. Greco also stated that the contractors will begin the demolition work on the HVAC system once the school year ends in June.

12. Poquonock Elementary School Replacement Window Project – 9445 –

Mr. Greco stated that there are no updates on this project. He did mention the windows are still on order and the expected delivery is June 21, 2017.

13. JFK Elementary School Design for Replacement HVAC Systems -

Mr. Przech stated that the commission has awarded the project to Silver/Petrucci & Associates for \$83,000. However, due to the fiscal year coming to an end, this project will be on hold until further authorization.

14. Staff Reports – Mr. Przech stated that all the repairs have been made to the library chiller and the system is now operating successfully.

15. Minutes of the Proceeding Meeting(s) – A motion was made by Commissioner Gary Johnson to approve the PBC Meeting Minutes dated May 9, 2017 as amended.

Motion seconded by Commissioner Joe Auclair. Motion carries. 5-0-0

16. Adjournment - A motion was made by Commissioner Jim Bennett to adjourn the meeting at 8:35 PM. Seconded by Commissioner Gary Johnson.

Motion carries. 5-0-0