



Dear Parents and Guardians,

Thank you for taking part in our Northwest Park and Summer Nature Camp community. Nature Camp provides pre-school through grade 8 youth with the opportunity to learn about nature while enjoying a variety of fun activities within a camp community. My name is Jen Filer and this will be my third year serving as Camp Director for the 2012 season, and what a FUN season we have planned for our campers. What a great way for youth to actively experience nature, outdoor living skills, science and agriculture while engaging in a variety of fun learning and great traditional camp activities.

Summer 2012 brings energetic and qualified staff whom have been trained in procedures that help maintain the safety of your child. With health and safety as a main ingredient to a successful camp, please keep in mind that the following forms **MUST** be filled out and returned to teachers by the first day of camp or we cannot allow your child to participate. These forms will be kept confidential.

So download today at townofwindsorct.com/recreation

- Pick up authorization form (ANYONE that you give permission to be pick up your child, besides yourself, **MUST** be on the form, including other parents, grandparents, neighbors etc.) **SAFETY IS KEY**
- Medical Form
- Bug spray/sunscreen permission form
- Camper discipline form
- Release of liability (for grades 4-8 **ONLY**)

In order for your child to have the best camp experience, please be sure to pack them a backpack filled with the following items: a refillable water bottle, sunscreen, bug spray, hat (sun protection), a long sleeved shirt or sweatshirt, and a change of clothes (mostly **SOCKS**). When dressing child for camp, please remember this is Nature Camp, and there is a lot of **FUN** in getting dirty. If your child is in Pre-Kindergarten, please pack them with a mid-morning snack. If your child is in older camps, please pack them a lunch and two snacks. Please also be aware if your child is in the 4-5 or 6-8 grade camps, these groups may take off site trips throughout the week, including Mondays, so to be best prepared pack your bathing suit and towel as well, just in case. For lengthy overnight trips, teachers will provide you with a list of items needed and a more descriptive schedule of your child's week on Monday morning.

I look forward to meeting each of you. If you have any questions or concerns please feel free to contact me via phone at 860-285-1886, or email at filer@townofwindsorct.com

Sincerely,

Jen Filer
Camp Director



NORTHWEST PARK CAMP HEALTH RECORD

General Information:

Name: _____ Date of Birth: _____ Age: _____

Address: _____ Grade In Fall: _____ Sex: _____

Home Phone: _____ Work Phone (Parent/Guardian): _____

Parent/Guardian Name(s) _____

Cell Phone (Parent/Guardian): _____

In the case of an emergency, please notify:

1.) Name: _____ Phone Number(s): _____

2.) Name: _____ Phone Number(s): _____

3.) Name: _____ Phone Number(s): _____

Family Physician: _____ Phone Number(s): _____

It is important for Nature Camp Staff to be fully aware of allergies, chronic or recurring illnesses, or physical limitations of your child, as well as any medications your child is taking.

Please list and briefly explain the following:

Chronic or serious illness: _____

Allergies: _____

Current Medications: _____

Prior Injuries: _____

Has your child ever had a bee sting? YES NO Reaction: _____

If Northwest Park staff determines that a medical emergency exists, our policy is to call 911 and then we will call the three emergency contacts. If the first emergency contact cannot be reached, the second will be tried, and then the third. If none of the contacts are reachable, Northwest Park will contact Dr. Christopher Schuck with Windsor Pedicorp.

To the best of my knowledge, my child _____ is in good physical health and is able to fully participate in all Nature Camp activities. I understand and give my consent to the medical procedures as described above.

Parent/Guardian Signature: _____ Date: _____

Pick Up Authorization Form

I _____ give permission to
parent /guardian

_____ following person to pick

_____ up from Northwest Park and Nature Center on
child's name

_____. Persons not mentioned on this form do not have permission to pick
up!

Date

Please see Camp Director if there are any questions or concerns.

Parent/guardian signature

date

**Permission slip to
Apply Bug Repellent and Sunscreen
Grades Pre-K through 2nd**

Childs Name: _____

Date of Birth: _____ **Childs grade in fall:** _____

Address: _____

Parent/Guardian Name: _____

Type of Sunscreen/Bug repellent: _____

Time of day Sunscreen/Bug repellent should be administered: _____

Date of Camp(s): _____

Special Instructions: _____

Participant Agreement

I _____ give permission to Northwest Park
(Parent/Guardian)

and Nature Center Staff to apply _____
(Type of Bug Spray and/or Sunscreen)

to my child, _____
(Childs Name)

All sunscreen and bug repellent must be labeled with the child's first and last name

**I have tried this product on my child before; he/she did not have any type of reaction.
Northwest Park and Nature Center is to be held harmless if a reaction does occur.
Northwest Park is not responsible if the child applies his/her own sunscreen/repellent.**

(Parent/Guardian signature)

(Date)

**Permission slip to
Apply Bug Repellent and Sunscreen
Grades 3rd-8th**

Childs Name: _____

Date of Birth: _____ **Childs grade in fall:** _____

Address: _____

Parent/Guardian Name: _____

Type of Sunscreen/Bug repellent: _____

Time of day Sunscreen/Bug repellent should be administered: _____

Date of Camp(s): _____

Special Instructions: _____

Participant Agreement

I _____ give permission to my child,
(Parent/Guardian)

_____, to apply _____
(Child's name) (Type of bug spray and/or sunscreen)

to his or herself.

All sun lotions and bug repellent must be labeled with the child's first and last name

**I have tried this product on my child before; he/she did not have any type of reaction.
Northwest Park and Nature Center is to be held harmless if a reaction does occur.
Northwest Park is not responsible if the child applies his/her own sunscreen/repellent.**

(Parent/Guardian signature)

(date)



Please read with your child camper and sign below.

Northwest Park Summer Nature Day Camp Discipline Policy

Our big rule at Summer Nature Day Camp is that we have a good time, so when there is conflict, campers need to realize no one is having a good time. It is not fun to be hit, called names, pushed or treated disrespectfully. Campers don't spit, throw items, use bad words, or leave our Camp Teacher without permission. Campers treat each other just the way that they want to be treated. It is not fun to have to sit in time out, miss out on fun activities or be sent to the office.

This is how we handle discipline at Summer Nature Day Camp:

- We redirect the child's behavior
- We will use positive reinforcement
- We will use a brief time out

These actions listed above usually stop the undesired behavior.

However, in an unusual situation we may have to continue on to:

- Send the camper to the office to talk with the Camp Director. A contract will be created with the camper- this will include the negative behavior, and how the camper plans on changing that behavior into positive behaviors. The camper will sign the contract.
- The next day is a new day, but if the behavior repeats itself, the parents will be called and asked to pick up the camper.
- Meeting with the Camp Director, parent and camper.
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We want all of our camp community to get the best experience out of our Summer Nature Day Camp. So let's gear up and get ready for a fun time together. Bring your sense of adventure with you, and leave your negativity at the door when you arrive.

Please note that Northwest Park reserves the right for immediate suspension/expulsion from camp under severe circumstances. (Weapons, unsafe behavior to self and others, damage to Northwest Park property.) If your child is removed from camp, for numerous incidents with smaller infractions above, or more seriously previously listed, you will be refunded a pro-rated amount only after the third day of camp.

Camper's signature _____ Date _____

Parent's signature _____ Date _____

TOWN OF WINDSOR
Applicant Information and Release of Liability

Disclosure:

The Town of Windsor's Summer Nature Camp program at Northwest Park involves a variety of activities and challenges that include games, initiatives, hiking, fire building, canoeing, use of the Windsor Challenge Course and off site travel, which are provided by Northwest Park Staff. All activities are challenge by choice, that is, the level of participation is determined by the individual at all times. There is risk involved in all activities associated with participants and the participant of the program assumes the risk. It is the policy that all participants have health insurance coverage. Information on this coverage must be made known to the instructors of the program prior to the onset of all activities. All information will be kept confidential.

Applicant Information:

1. Name: _____
2. Full Address: _____
3. Daytime Phone Number: _____
4. Evening Phone Number: _____
5. Emergency Phone Number: _____
6. Date of Birth: _____
7. Name of Insurance Company: _____

Release of Liability:

I understand that the Summer Nature Camp program and the use of canoeing and challenge course may be both physically and mentally demanding. I affirm that I am in good health and that I am not under any professional care for any condition that will limit my ability to safely participate with the guidelines. I recognize the inherent risk of injury that could result during cross-country skiing, snowshoeing, and off site travel. I release the Town Council, Town Staff, Northwest Park Staff, Volunteers, and Campers liability for and injury that may occur to me during the Summer Nature Camp program.

Applicants Signature: _____ Date: _____

Parent/Guardian's Signature: _____ Date: _____