

## Insurance Commission Minutes of 01/11/12 Regular Meeting

Attendees: Ed Samolyk, Chuck Erickson, Allan Relyea and Marty Maynard, staff. Also attending was Christopher Wardrop, Broker of Record from USI CT. The meeting was held in the Dr. Primus Room. Commission Chair Samolyk called the meeting to order at 5:30 pm.

- I. No public Comment.
- II. November meeting minutes approved (motion by Relyea, seconded by Erickson, all approved)
- III. Review of Loss reports  
Worker Comp Losses, the total reserve has increased from last month just over \$5,000.  
ALP Losses, discussed the costs of repair because of Storm Alfred, costs at this time \$25,000 with a deductible of \$15,000, new damage has been found at Clover Street School, damages have not been assessed as yet, the Carrier has been notified, costs would be incurred by the carrier.  
  
Proposal for the repairs to the High School Auditorium were sent out just prior to Dec. 25, the bid opening will be mid-January.
- IV Old business  
The RFP is in draft form for bids from third party administrators for the self-insured worker compensation program. It should be ready to send out for February 1, 2012, with interview during the beginning of April and a decision made by May 1, 2012.
- V Staff report of Risk Manager, daily activities, Storm Alfred activities
- VI New Business –Budget has been completed for the Risk Management department and the Insurance Fund in draft form at this time, it will be tweaked in January and February and presented during workshops to the Town Council according to the schedule.
- VII Adjournment 6:35 pm (motion by Erickson, seconded by Relyea, all approved)

Minutes submitted by M. Maynard, staff