



Council Agenda

**Council Chambers
Windsor Town Hall
August 5, 2002**



7:30 PM Regular Council Meeting

1. ROLL CALL
2. PRAYER – Deputy Mayor Curtis
3. PLEDGE OF ALLEGIANCE – Deputy Mayor Curtis
4. PROCLAMATIONS/AWARDS
5. PUBLIC COMMUNICATIONS AND PETITIONS
(Three minute limit per speaker)
6. REPORT OF APPOINTED BOARDS AND COMMISSIONS
 - a) Inland Wetlands & Watercourses Commission
 - b) Board of Education
 - c) Public Building Commission
7. TOWN MANAGER'S REPORT
8. COMMUNICATIONS FROM COUNCIL MEMBERS
9. REPORTS OF STANDING COMMITTEES
10. ORDINANCES
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - a) *U.S. Army Corps of Engineers FUSRAP Update (Councilor Pacino)
 - b) *Introduce a Bond Ordinance for Windsor High School (Town Manager)
 - c) *Set Public Hearing date of September 3, 2002 at 7:15 PM for Windsor High School bond ordinance (Town Manager)



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- d) *Resolution authorizing the Town Manager to initiate negotiations regarding development of a Soccer Field Complex.(Deputy Mayor Curtis)
 - e) *Project Referrals to the Public Building Commission (Councilor Pacino)
 - f) *Resolution approving submittal of LOCIP grant to the State of Connecticut and that \$357,000 be appropriated from the Capital Outlay Fund Unreserved, Undesignated Fund Balance. (Councilor Pacino)

13. * RESIGNATIONS AND APPOINTMENTS

14. MINUTES OF PRECEDING MEETINGS

- a) * Minutes of the July 1, 2002 Town Council Meeting

15. PUBLIC COMMUNICATIONS AND PETITIONS

(Three minute limit per speaker)

16. EXECUTIVE SESSION

17. ADJOURNMENT


★Back-up included

Agenda Item Summary

Date: August 5, 2002

To: Honorable Mayor and Members of the Town Council

Prepared By: Charles J. Petrillo, Jr.

Reviewed By: Leon Churchill, Town Manager 

Subject: U.S Army Corp of Engineers FUSRAP Update

Background

ABB/Combustion Engineering is located at 2000 Day Hill Road and consists of a complex of 30 buildings located on 600 acres. Past activities at the site have resulted in the release of residual amounts of highly enriched uranium (HEU) and certain chemicals. Activities are presently taking place to clean up the site. These activities involve ABB, the United States Army Corp of Engineers, the Nuclear Regulatory Commission, the Department of Justice, the Connecticut Department of Environmental Protection, and the Town of Windsor. The Army Corp of Engineers has requested to meet with the Town Council to update them their phase of the cleanup activities. Bud Taylor, Project Manager, and Larry Rosenberg, Chief of Public Affairs for the Corp of Engineers will be present to make the presentation.

Discussion/Analysis

Combustion Engineering began operations at the site in 1955 when CE was contracted by the Atomic Energy Commission (AEC) to engage in research, development and manufacturing of nuclear fuel for the U.S. Navy. This activity ceased in 1961. As a result of these activities, residual amounts of highly enriched uranium (HEU) occurred at some site buildings and surrounding areas. Investigation and cleanup of HEU on site is currently being conducted by the U.S. Army Corps of Engineers under the Formerly Utilized Sites Remedial Action Program (FUSRAP).

The FUSRAP program was started by the Department of Energy in 1974 to clean up those sites where highly enriched uranium was managed/used for Atomic Energy Commission programs. The Army Corp is responsible for overseeing the cleanup and payment for the cleanup of these sites. It is not their responsibility to cleanup or pay for areas contaminated as a result of commercial operations. The ABB site contains contamination from both types of activities. At present, research is being conducted to determine which parts of the site contamination are the responsibility of the Corp and which are the responsibility of ABB.

The FUSRAP process involves researching historical records to determine for what purpose the property was used and thus whether the Army Corp or the property owner is responsible for cleaning the site and paying for the costs associated with that cleanup. If the site fits the FUSRAP guidelines, the Army Corp will start the remedial action process that will bring the site into compliance with current environmental standards. If it doesn't fit FUSRAP guidelines, then the property owner is responsible for the cleanup and associated costs. In either case, timetables are set and the work monitored by appropriated state and federal departments for environmental, public health, and safety compliance.

Financial Impact

There will be no direct financial impact to the Town of Windsor. Cleanup and unconditional release of the site will result in redevelopment of the site and placement of the site on the town's tax rolls.

Other Board Action

No action by the Town Council is needed. A wetlands permit will be needed for any site brook remediation.

Recommendation

It is recommended that the cleanup of this site be monitored by Town personnel and that periodic reports on the progress of that cleanup be made by ABB, the Army Corp of Engineers, and the Connecticut Department of Environmental Protection.

Attachments

FUSRAP Fact Sheet -- January 2002



US Army Corps
of Engineers®
New England District

FUSRAP FactSheet

Facts About the Combustion Engineering Facility, Windsor, Connecticut
January 2002

U.S. Army Corps of Engineers • New England District

Introduction

In 1974, the U.S. Atomic Energy Commission, a predecessor to the U.S. Department of Energy, began the Formerly Utilized Sites Remedial Action Program (FUSRAP). FUSRAP is a government program that was created to address residual radioactive materials above certain guidelines at a number of sites throughout the United States. The U.S. Army Corps of Engineers is responsible for FUSRAP. The Combustion Engineering site, discussed in this fact sheet, is one of the 46 sites nationwide that will be addressed through FUSRAP.

This fact sheet provides an update of FUSRAP activities at the Combustion Engineering site. It is the third in a series of fact sheets. Fact sheets will continue to be developed for the site to update the public on the progress of site cleanup.

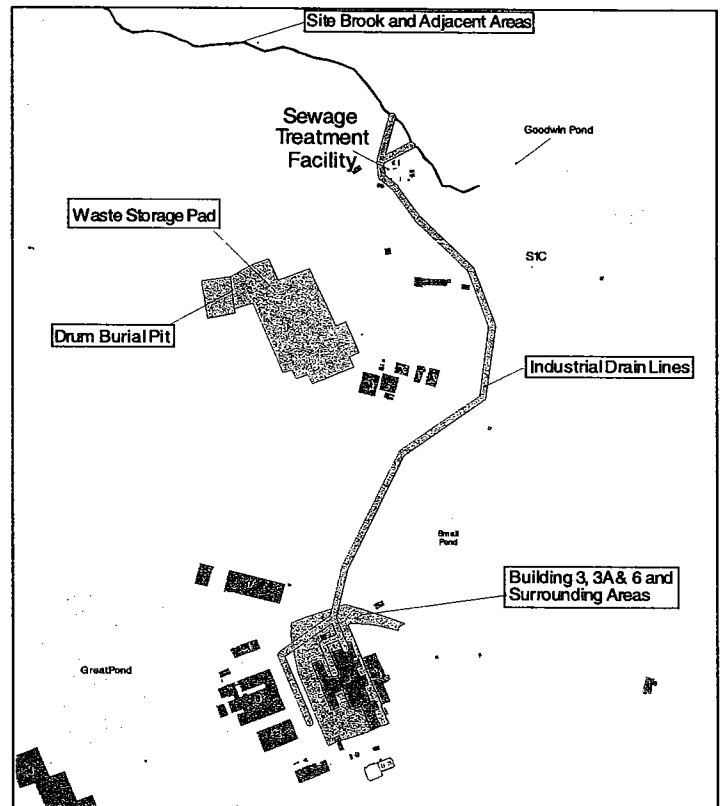
History

Six areas at the Combustion Engineering site are included in the FUSRAP cleanup program. These areas, shown on the adjacent figure, include:

- Buildings 3, 3A, and 6, and the soil around these buildings
- Waste Storage Pad
- Drum Burial Pit
- Site Brook and adjacent areas
- Industrial Drain Lines leading from Buildings 3 and 6 to Site Brook.

Beginning in 1998, the U.S. Army Corps of Engineers began a series of investigations to gather the necessary data to develop and evaluate cleanup alternatives for FUSRAP areas at the Combustion Engineering site:

- The first investigation consisted of a field survey to determine the relative levels of surface radioactivity at the site. This investigation showed that radioactivity was found at the surface of each FUSRAP area.
- The second investigation, also completed in 1998, included a survey of the interior and roof of Buildings 3 and 3A to identify areas of radioactivity. This investigation showed that radiochemicals were present mostly at the north end of Building 3, and mostly on exposed surfaces. This investigation also showed radiochemicals in the drain lines leading from the buildings, but no evidence of radiochemicals at Building 3A.



FUSRAP Locations on CE Facility.

- In 2000, a third investigation was completed to investigate and characterize the remaining FUSRAP areas. This investigation is called the "FUSRAP Characterization," and is the subject of this fact sheet.

FUSRAP Characterization

The objectives of the FUSRAP characterization completed in 2000 were to:

- Identify where (for example, how wide and how deep) radiochemicals exist at FUSRAP areas,
- Identify if other chemicals are present together with radiochemicals at the FUSRAP areas, and
- Identify how much of the chemicals were present at the FUSRAP areas.

For each of the FUSRAP areas, the field activities completed to accomplish these goals consisted of one or more of the following:

Electromagnetic and Ground Penetrating Radar Survey – This survey was used to define the perimeter and depth of buried materials or utility lines.

Gamma Walkover Survey – This survey was completed to identify areas of elevated radioactivity on the ground surface. This survey was a supplement to the one completed in 1998.

Soil and Sediment Sampling – Samples of soil and sediment were taken and submitted for laboratory analysis. The results were used to identify where and how much radiochemicals are present within the FUSRAP areas.



Photograph showing soil sample locations (blue flags) and monitoring well.

Groundwater Sampling – Samples of groundwater were collected from monitoring wells that already exist at the site. These data, again, were used to identify if radiochemicals are in groundwater within the FUSRAP areas.

Surface Water Sampling – Samples of water in Site Brook were taken and submitted for laboratory analysis. The results were used to identify if radiochemicals are present in the Brook.



Surface water sample locations (orange flag) in Site Brook

The results of these field activities are summarized in the box below.

Field Activity	Results
Electromagnetic and Ground Penetrating Radar Survey	<ul style="list-style-type: none"> ■ The location and depth of buried utilities were confirmed ■ Buried materials were identified at the drum burial pit
Gamma Walkover Survey	<ul style="list-style-type: none"> ■ Elevated radioactivity was found at the ground surface of FUSRAP areas
Soil and Sediment	<ul style="list-style-type: none"> ■ Radiochemicals were found in soil and sediment from FUSRAP areas
Groundwater Sampling	<ul style="list-style-type: none"> ■ Radiochemicals were not found in groundwater
Surface Water Sampling	<ul style="list-style-type: none"> ■ Radiochemicals were not found in Site Brook

Building 6 was also evaluated during the FUSRAP characterization. Several types of samples were collected in this building to evaluate if radiochemicals are present:

- The interior surfaces (for example, floors, vents, tanks, piping, and support beams) were screened with detectors able to identify alpha and beta particles. If these particles were detected, this was an indicator that the potential for radioactivity exists. Therefore, in the areas where the detector identified alpha and beta particles, a sample of the affected interior surface was collected. These samples were used to evaluate the actual level of radiochemicals present.
- Concrete chips were collected from the floor and walls where the detector identified alpha and beta particles. Also, a tool was used to bore through the concrete floor and collect a sample of soil lying directly beneath the floor.



Technician collecting paint samples from exterior of a tank in Building 6.

- Roofing material was sampled where the detector identified alpha or beta within the roofing tar.
- The contents of several sumps and tanks located in the building were sampled to evaluate the presence of radiochemicals.

The results of the Building 6 characterization show that, in general, the building has been affected by radiochemicals.

Glossary of Terms

Alpha Particle:

A large and slowly moving atomic particle, which can travel only a few inches through air and can be stopped by a sheet of paper or the outer layers of skin.

Beta Particle:

An atomic particle that is smaller and faster than an alpha particle, but can only travel about 10 feet through air; a thin shield (such as a sheet of aluminum) can easily stop these particles.

FUSRAP:

The Formerly Used Sites Remedial Action Program. This program was initiated in 1974 to identify, investigate, and clean up or control sites throughout the U.S. that became contaminated as a result of the Nation's early (the 1940s-1960s) atomic energy program.

Gamma Radiation:

Radiation via gamma rays, which are a type of electromagnetic wave (like an X ray), that moves at the speed of light. A thick shield of lead, steel, or concrete can stop these rays.

Radioactivity:

A process in which the nucleus of an atom spontaneously disintegrates or "decays" and energy is released. The rate of decay is called the "activity."

Radionuclide:


A radioactive element characterized according to its atomic mass and atomic number, which can be artificial or naturally occurring.

Agenda Item Summary

Date: August 5, 2002

To: Honorable Mayor and Members of the Town Council

Prepared By: Gregg Pavitt, Finance Director

Reviewed By: Leon Churchill, Town Manager 

Subject: High School Roof Enhancements Bond Ordinance

Background

The Public Building Commission has been reviewing and monitoring closely the expenses of the high school renovation project. As the project progressed, some items were value engineered out of the project. The PBC found a small amount of additional work that also is needed. The original project, as approved by the voters in referendum, limited expenditures to \$35,000,000. There are two unforeseen items that are outside of the scope of the originally defined project. Both of these relate to the roof and would total \$235,000 inclusive of bonding costs.

Discussion/Analysis

The items are as follows:

1. Re-roof the science lab/classroom area, which occupies the second floor of the southern wing at the High School. In addition, the project would replace the wall cladding system and install a gypsum board soffit along the exterior wall of the rooms. Further, new windows would be installed just under the roof to add more natural light to the classrooms. The roof leak and resultant water damage was not foreseen when the High School renovation project was designed.
 - **Cost \$140,000, inclusive of contingency and design**
2. Provide screening and service platforms for the HVAC systems on the roof. This aesthetic improvement is now part of our planning standards for new commercial buildings and was not included at the time of the original referendum and therefore is a new project.
 - **Cost \$90,000 inclusive of contingency and design**

Bonding costs of \$5,000 are added to the issue, bringing the total to \$235,000.

Financial Impact

The annual debt service to pay back the bond will be determined by the interest rate that is in effect at the time of issuance (expected to be in October 2002). Annual debt repayment is expected to be approximately \$18,500 per year (20 years).

Other Board Action

The Public Building Commission recommends the Town Council's consideration of the proposed bond ordinance.

Recommendations

That the following be introduced and read:

RESOLVED, that the reading into the minutes of the text of the ordinance entitled “AN ORDINANCE APPROPRIATING \$235,000 FOR THE ROOF REPLACEMENT AND RELATED WORK AT WINDSOR HIGH SCHOOL AND THE CONSTRUCTION OF HVAC SCREENING AND RELATED WORK AT THE HIGH SCHOOL AND AUTHORIZING THE ISSUE OF \$235,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION” is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies being made available to those persons attending this meeting; and that the full text of the ordinance be recorded with the minutes of this meeting.

That the following motion be made:

Move that the following ordinance be adopted:

“AN ORDINANCE APPROPRIATING \$235,000 FOR THE ROOF REPLACEMENT AND RELATED WORK AT WINDSOR HIGH SCHOOL AND THE CONSTRUCTION OF HVAC SCREENING AND RELATED WORK AT THE HIGH SCHOOL AND AUTHORIZING THE ISSUE OF \$235,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.”

That the following motion be made to set a Public Hearing:

RESOLVED, that a Public Hearing be held at the Windsor Town Hall on Tuesday, September 3, 2002 at 7:15 p.m. (prevailing time) on the foregoing ordinance.

FURTHER RESOLVED, that the Town Clerk is authorized and directed to post and publish notice of said Public Hearing.

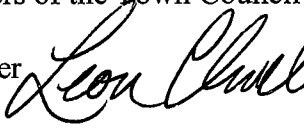
Attachments:

Bond ordinance

Agenda Item Summary

Date: August 5, 2002

To: Honorable Mayor and Members of the Town Council

Prepared By: Leon Churchill, Town Manager 

Subject: Soccer Field Complex

Background

Douglas Kerr, a 13-year Windsor resident, proposes a soccer facility will be developed and operated by a local group adjacent to the Windsor-Bloomfield Landfill. He has been actively involved in the Windsor Soccer club, SummerWind Performing Arts Center, WHALE, Poquonock Community Church, and was a former town insurance commissioner. Mr. Kerr currently operates his own insurance business, Kerr & Co., which he feels has given him valuable insight on the start up and completion of the business venture process.

Discussion/Analysis

Mr. Kerr proposes to develop a tournament field comprised of six multi-use fields (soccer, lacrosse, field hockey, etc.), concession pavilion, and 679-space parking lot (see enclosed concept plan). The complex would hold approximately 20 two-day tournaments/events per year, with each event drawing between 1,500 and 2,000 participants and spectators from around the northeastern United States as well as some national and international guests. These planned tournaments would be approximately 25% smaller than the current Fall Soccer Tournament. This translates to 60,000 to 80,000 visitors per year and would generate approximately \$7,000,000 in direct retail sales (hotels, restaurants, gas stations, drug stores, museums, etc.). The project would require +/- 40 acres out of the 170 acres that currently comprise the landfill. The closest similar facilities are located in Colombia, MD and outside of Pittsburgh, PA. Support for this project includes local businesses, the youth sports and neighbors. Some of the positive effects from this project include building the town image and visibility, being a major economic development and tourism generator, easing overuse of current town fields, preserving open space, and providing recreational resources for the town.

The project is compatible with the Landfill Re-use Steering Committee's recommendations which call for various active and passive recreational uses. However, the project depends on whether a transfer station is located on property currently owned by ABB or the landfill. The soccer project's success also depends on several other variables:

- Compatible timing of soccer field construction with the relocation of present facilities;
- Purchase of land for transfer station;
- Location of monitoring wells
- Power line easement constraints
- Removal of tornado debris
- Removal of two barns
- Soil requirements on non-disposal areas
- Settlement issues
- Bulky Waste Cell settlement, grading
- Traffic management issues

There will also likely be numerous time-related considerations that have to be resolved for the soccer complex's success.

Financial Impact

No public costs will be incurred. However, the project's feasibility depends on town expenditures related to the redevelopment of the Windsor-Bloomfield Landfill. The cost to develop the facility will be between \$700,000 and \$900,000, which will be funded through private funds. The town will be asked to lease the land for nominal consideration. Mr. Kerr has exhibited an open mind to payments in lieu of taxes, revenue sharing, and other tools if appropriate.

Other Board Action

The Town Council Town Improvements Committee recommends authorization for the Town Manager to enter into negotiations and present for the Town Council's consideration an agreement between the Town of Windsor and Douglas Kerr regarding developing a soccer complex on town owned property at the landfill.

Recommendations

I recommend the Town Council wait on the Landfill Re-use Steering Committee's recommendations for land uses for a redeveloped Windsor-Bloomfield Landfill. The Town Council can amend or approve the Landfill Re-Use Steering Committee's recommendations so the closure process can commence with the Connecticut Department of Environmental Protection. The compatibility of Mr. Kerr's proposal with the desired redevelopment can then be determined. I recommend the Town Council approve the following motion:

MOVE that the Town Manager be authorized to enter into negotiations and reach agreement for Town Council approval on all details between the Town of Windsor and Douglas Kerr regarding a soccer complex.

Attachments

Concept Plan of Proposed Soccer Complex



3/26/02

International Field Club proposal to lease town land on or adjacent to the Windsor / Bloomfield Landfill.

What:

A tournament field complex comprised of six multiuse fields (soccer, lacrosse, field hockey, etc.), concession pavilion, and parking for 300 cars. The tournament complex would hold approximately 20 two day tournaments per year. Each event will draw between 1,500 and 2,000 participants and spectators from around the northeastern United States as well as some national and international guests. This translates to 60,000 to 80,000 visitor days per year and would generate somewhere between \$7,000,000 and \$14,000,000 in direct retail sales (hotels, restaurants, gas stations, drug stores, museums, etc.). Using standard econometric multipliers, the total effect on the Windsor economy would be between two and three times direct spending. The facility could be located on several locations (attached). It will initially require \pm 40 acres out of the 170 acres that currently comprise the landfill (260 acres if the ABB property is purchased). The project enjoys the support of a wide constituency including local businesses, the Windsor Soccer Club, and neighbors.

Why:

1. Major Economic Development / Tourism Generator
2. Build town image
3. Best use of marginally valuable land
4. Ease overuse of current town fields
5. Preserve open space
6. Provide recreation resources

Costs:

The cost to develop the facility will be between \$500,000 and \$700,000. Development will be paid for through private investment. The town will be asked to lease the land for nominal consideration. No public costs will be incurred other than those that would already be associated with closing the landfill.

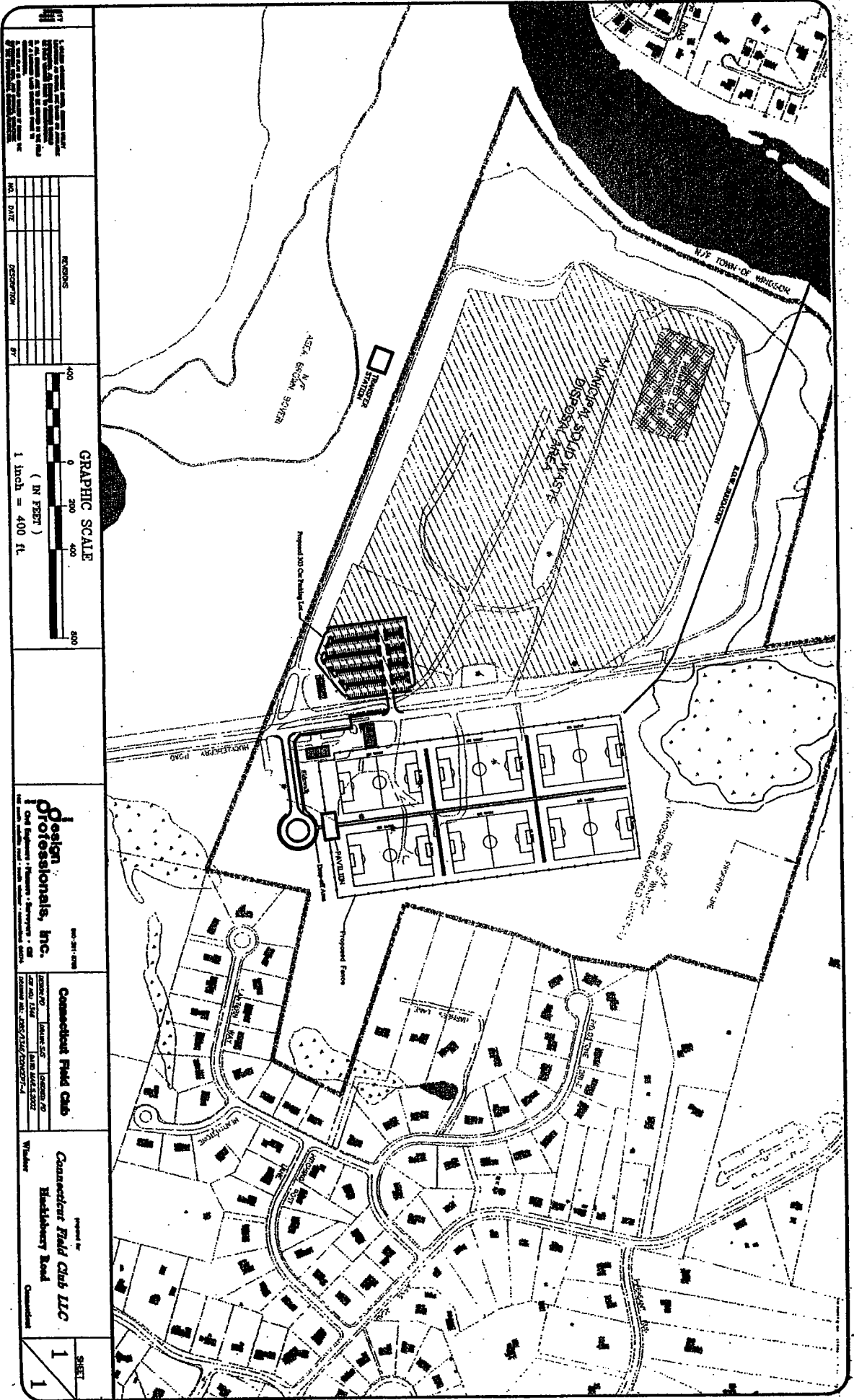
Who:

The facility will be developed and operated by a group lead by Doug Kerr. Mr. Kerr is a 13 year Windsor resident who lives at 141 Fieldstone Dr. which is adjacent to the landfill. He has been civically active in the Windsor Soccer Club, SummerWind Performing Arts Center, WHALE, Poquonock Community Church, and as a former town insurance commissioner. He is married to Lee Ann Kerr who has also been civically active and they have three children in Windsor schools. Mr. Kerr runs his own insurance agency, Kerr & Co., has experience in business start ups, has acted as treasurer for the Windsor tournament for 4 years. He is a graduate of St. Lawrence University and the Kellogg Graduate School of Management at Northwestern University.

Action Requested:

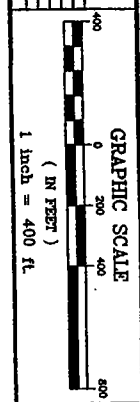
A positive recommendation to the town that this proposal be incorporated into the Landfill Reuse Plan and that the Town Manger be authorized to negotiate the details and enter into a land lease with the developer.

For more information please contact Doug Kerr at 683.0025 or dekerr@earthlink.net.



1. This drawing shall be used for the purpose of showing the location of the proposed structures and other improvements on the site. It is not to be used for any other purpose without the written consent of the Designer.

NO.	DATE	DESCRIPTION	BY

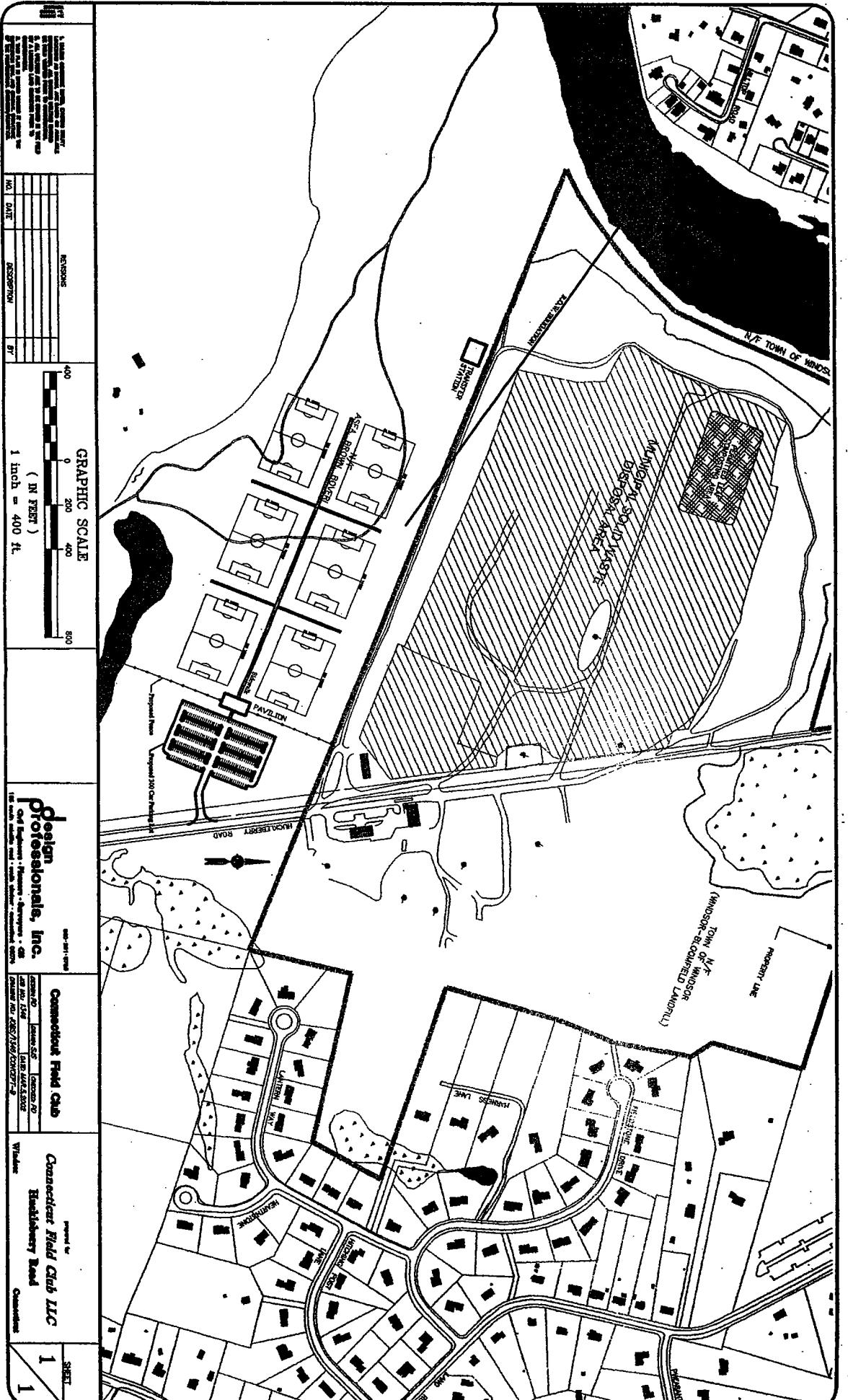


Design Professionals, Inc.
One Bagley • Sherman • Sherrill • St. Louis
Tel: 860.234.1234 • Fax: 860.234.1234 • Email: info@designpros.com

Connecticut Field Club
SHEET NO. 02
DESIGNED BY: [Name]
DRAWN BY: [Name]

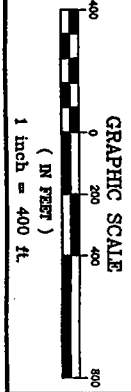
Prepared by
Connecticut Field Club LLC
Hartford, Connecticut

SHEET
1
1



1. This drawing is prepared for the purpose of showing the location of the proposed buildings and parking areas on the site. It is not intended to show the details of the buildings or the parking areas. The owner is responsible for providing the necessary information for the design of the buildings and parking areas.

NO.	DATE	DESCRIPTION	BY



Design Professionals, Inc.
Civil Engineers, Planners, Surveyors, etc.
150 West 10th Street, Suite 200, Des Moines, Iowa 50319
515-281-1000

Connecticut Field Club
DESIGNED BY: [Signature]
DATE: 05/20/2010
DRAWN BY: [Signature]
DATE: 05/20/2010


Prepared for:
Connecticut Field Club LLC
Residential Road
Cheshire, Connecticut

Agenda Item Summary

Date: August 5, 2002

To: Honorable Mayor and Members of the Town Council

Prepared By: Brian W. Funk, Director of Public Works

Reviewed By: Leon Churchill, Town Manager 

Subject: Referral of Projects to the Public Building Commission – Goslee Pool Reconstruction, Phase II; and Public Works Facility Improvements

Background

Goslee Pool serves the southern section of Windsor and is an integral part of the Family & Leisure Services summer aquatics program. The reconstruction of the pool (phase I of the project) was completed in 2001. As a result, Goslee Pool is a new aquatics center with both a zero-entry splash pool, and a 3-5 foot deep pool for swimming lessons, lap swim, and family swim.

The Public Works Facility at 99 Day Hill Road needs to be modified in order to meet federal environmental requirements in the washing of Public Works vehicles and equipment, as well as to provide for a covered facility for the storage of road salt (sodium chloride) and magnesium chloride.

Both projects are slated to be bid this fall and construction started late winter and spring

Discussion/Analysis

Phase II of the Goslee Pool project entails: renovation of the bathhouse building to handicap accessibility standards; upgrade of lighting; and provision of new floor, wall and ceiling finishes. Renovation of the existing maintenance building will include improved methods for management of chemicals, a first aid station and a lifeguard operations area. In addition, the project will include reconfiguration of the existing access road with a provision for a vehicle turn-around at the end, and blending of the road with handicap parking.

The Public Works Facility project will provide a secure and weatherproof storage facility for winter salt and sand, and provide for a high pressure-washing unit for the vehicles and equipment. These and other related environmental improvements will allow the facility to conform to the latest regulations governing salt/sand storage and control the management of stormwater contaminants.

Financial Impact

The cost of the Goslee Pool Reconstruction project – Phase II is \$390,000, which includes cost of bonding.

The cost of the Public Works Facility Renovations is \$315,000, which includes the cost of bonding. Funding for this project includes \$215,000 from bonding, \$50,000 from State Town Road Aid, and \$50,000 from the State Local Capital Improvement Program (LoCIP)

Other Board Action

The Town Council approved the issuance of bonds for these projects at its meeting June 17th, 2002.

Recommendations

It is recommended that these construction projects be referred to the Public Building Commission for oversight of the work. If the Town Council concurs, the following motion is suggested:

“RESOLVED: That the Goslee Pool Reconstruction Project – Phase II, and the Public Works Facility Improvement project be referred to the Public Building Commission for oversight of the construction”

Attachments:


None

Agenda Item Summary

Date: August 5, 2002

To: Honorable Mayor and Members of the Town Council

Prepared By: Brian W. Funk, Director of Public Works

Reviewed By: R. Leon Churchill, Jr., Town Manager 

Subject: LoCIP Funding Reimbursement Request – FY 2003 Projects

Background

The Local Capital Improvement Program (LoCIP) is an entitlement grant allocated to each municipality in the State for identified Town Capital Improvement projects. The procedure to secure this funding from the State is to file a separate application for each project, up-front the initial cost of the work performed, and apply for reimbursement from the State. The State typically provides the reimbursement(s) within a 60-day period.

The LoCIP grant procedure requires the Town Council to approve the list of projects each year which are requested to be fully or partially funded from the Local Capital Improvement Program. We are respectfully requesting that the Town Council consider and approve this list.

Discussion/Analysis

In addition to approving the list of projects to meet State LoCIP procedures, we are also respectfully requesting that a Capital Account be established to pay for the work associated with the projects, and to provide that this account receive the reimbursed grant funds from the State. This process is the same as was approved and used in FY 2002.

This process entails requesting that the Town Council establish a Capital Account early in the fiscal year, prior to the project work being completed. We would then pay the expenses for the project work directly from the capital account. Once the LoCIP reimbursement is received from the State, the capital account would be reimbursed.

List of Projects

We are requesting approval of LoCIP funding for the following streets to be resurfaced (paved) or reclaimed this fiscal year:

Avon Circle
Derek Lane
Seymour Street
Stratford Court
Three Rod Road
Trent Drive
White Rock Drive
Woody Brook Road
Mills Road
Island Road
Valley View Drive
Pigeon Hill Road.

We are also requesting that the following projects be partially funded from the LoCIP grant:

Scarborough Road Bridge
330 Windsor Avenue Site Improvements
Public Works Facility Environmental Improvements
Information Technology Modernization.

Financial Impact

The estimated cost of all the above work that is requested to be reimbursed from the LoCIP grant is \$357,000.

Other Board Action

None

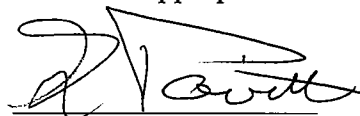
Recommendations

In order to approve the list of projects to allow for their full or partial reimbursement from the LoCIP grant, as well as to establish the account to pay for this work and in which to receive the reimbursement from the State, the following motion is recommended:

RESOLVED: That \$357,000 be appropriated from the Capital Outlay Fund, Unreserved, Undesignated Fund Balance to: Capital Outlay Fund Account 9041, "FY 2003 LoCIP Program". That an application be made to the State of Connecticut for a Local Capital Improvement Program (LoCIP) grant to perform paving, reclamation and other eligible work, and that when received, the LoCIP funds will reimburse Capital Account 9041, FY 2003 LoCIP Program.

CERTIFICATION

It is hereby certified that there is \$357,000 available in the Capital Outlay Fund, Unreserved, Undesignated Fund Balance to meet the above appropriation.



Gregg Pavitt
Director of Finance

Attachments

None

XII. Resignations and Appointments

August 5, 2002

- A. **Accept the resignation of Valerie Allgrove from the Conservation Commission**
- B. **Accept the resignation of Katie Chiodo from the Hartford Area Cable Television Advisory Council**
- C. **Accept the resignation of Kerry Ruiz from the Economic Development Committee**
- D. **One *Republican* Alternate Member**
Board of Assessment Appeals
Two Year Term to expire November 30, 2003 or until a successor is appointed
(Michael McDonald - resigned)
- E. **One *Democratic* Member**
Board of Ethics
Five Year Term to expire July 31, 2007 or until a successor is appointed
(George Griffin – reappointment)
- F. **One *Unaffiliated* Member**
Commission on Aging & Handicapped
Three Year Unexpired Term to expire January 31, 2003 or until a successor is appointed
(Janice Lawlor – resigned)
- G. **One *Democratic* Member**
Conservation Commission
Five Year Unexpired Term to expire November 30, 2005 or until a successor is appointed
(Richard Clark - resigned)
- H. **One *Democratic* Alternate Member**
Conservation Commission
Five Year Unexpired Term to expire November 30, 2004 or until a successor is appointed
(Syed Ashraf – change of status from alternate member to member)
- I. **One *Democratic* Member**
Conservation Commission
Five Year Unexpired Term to expire November 30, 2006 or until a successor is appointed
(Peter Gwyn - replacement)
- J. **One *Democrati* Alternate Member**
Conservation Commission
Five Year Unexpired Term to expire November 30, 2003 or until a successor is appointed
(Valerie Allgrove - resigned)
- K. **One *Republican* Member**
Economic Development Commission
Five Year Unexpired Term to expire July 31, 2005 or until a successor is appointed
(Edward Rudolph - resigned)
- L. **One *Democratic* Member**
Economic Development Commission
Five Year Unexpired Term to expire July 31, 2005 or until a successor is appointed
(Eric Judge - reappointment)

XII. Resignations and Appointments

August 5, 2002

- M. One *Republican* Homeowner Member
Fair Rent Commission
Three Year Term to expire March 31, 2005 or until a successor is appointed
(Nancy Ellingwood - reappointment)

- N. One Member
Farmington River Watershed Association
Two Year Term to expire July 31, 2004 or until a successor is appointed
(vacant position)

- O. One *Unaffiliated* Member
Hartford Area Cable Television Advisory Council
Two Year Term to expire June 30, 2004 or until a successor is appointed
(Carol Hartmann – reappointment)

- P. One *Republican* Member
Hartford Area Cable Television Advisory Council
Two Year Term to expire December 31, 2003 or until a successor is appointed
(Katie Chiodo – resigned)

- Q. One *Democratic* Member
Hartford Area Cable Television Advisory Council
Two Year Term to expire June 30, 2004 or until a successor is appointed
(Laura Soll-Broxterman – reappointment)

- R. One *Unaffiliated* Member
Hartford Area Cable Television Advisory Council
Two Year Term to expire June 30, 2004 or until a successor is appointed
(William Stephenson – reappointment)

- S. One *Republican Nonresident* Member
Historic District Commission
Five Year Unexpired Term to expire October 9, 2005 or until a successor is appointed
(Nancy Colton - resigned)

- T. One *Republican* Member
Housing Code Board of Appeals
Five Year Unexpired Term to expire October 31, 2004 or until a successor is appointed
(Michael McDonald - resigned)

- U. One *Republican* Member
Human Relations Commission
Three Year Term to expire May 31, 2005 or until a successor is appointed
(Sonya Dean - reappointment)

- V. One *Republican* Member
Human Relations Commission
Three Year Term to expire May 31, 2005 or until a successor is appointed
(Nellie Holmes Mason - reappointment)

XII. Resignations and Appointments

August 5, 2002

- W.** One *Republican* Member
Inlands Wetlands & Watercourses Commission
Four Year Term to expire March 31, 2006 or until a successor is appointed
(Nancy Rudek - reappointment)

- X.** One *Democratic* Member
Library Advisory Board
Three Year Term to expire July 2, 2005 or until a successor is appointed
(Leigh Ann Tyson – reappointment)

- Y.** One *Republican* Alternate Member
Public Building Commission
Three Year Unexpired Term to expire February 1, 2005 or until a successor is appointed
(James Parker - resigned)

- Z.** One *Republican* Member
Wilson/Deerfield Advisory Committee
Three Year Term to expire November 10, 2004 or until a successor is appointed
(vacant – vacant since 11/01)

- AA.** One *Republican* Member
Wilson/Deerfield Advisory Committee
Three Year Term to expire April 30, 2005 or until a successor is appointed
(Alice Finstad – Deceased)

- BB.** One *Republican* Member
Wilson/Deerfield Advisory Committee
Three Year Term to expire April 30, 2005 or until a successor is appointed
(R. Gus Hallgren - reappointment)

- CC.** One *Democratic* Member
Wilson/Deerfield Advisory Committee
Three Year Term to expire April 30, 2005 or until a successor is appointed
(Kenneth R. Herman - reappointment)

- DD.** One *Democratic* Member
Wilson/Deerfield Advisory Committee
Three Year Term to expire April 30, 2005 or until a successor is appointed
(Kenneth Means - reappointment)

- EE.** One *Democratic* Member
Wilson/Deerfield Advisory Committee
Three Year Term to expire April 30, 2005 or until a successor is appointed
(Mary Turley - reappointment)

- EE.** One *Democratic* Member
Windsor Housing Authority
Five Year Term to expire July 31, 2005 or until a successor is appointed
(Harold DePianta - reappointment)

XII. Resignations and Appointments

August 5, 2002

- FF.** One *Republican* Member
 Youth Commission
 Two Year Unexpired Term to expire September 30, 2003 or until a successor is appointed
 (Lori Gaudino - resigned)

**Windsor Town Council
Council Chambers – Town Hall
July 1, 2002
Unapproved Minutes**

Mayor Trinks called the regular meeting to order at 7:34 p.m.

1. Roll Call – Present: Mayor Trinks, Deputy Mayor Curtis, Councilor Albano, Councilor Broxterman, Councilor Jepsen, Councilor Mulligan, Councilor Pacino, and Councilor Simon.

Absent: Councilor Walker

2. Prayer – Councilor Broxterman
3. Pledge of Allegiance – Councilor Broxterman
4. Proclamations/Awards

None.

5. Public Communications and Petitions

Ms. Karin Hawkinson, 40 Marshall Street, spoke to the Town Council regarding her strong support of installing lights at O'Brien Stadium. She read a letter from the Windsor High School senior class, written by Mathew Hawkinson. She submitted the letter to the Town Council.

Mr. Peter Kosak, 3 Valley View Drive, addressed the Town Council regarding sports in the school system. He would like to see the school football team's SAT scores. He feels that education should be the number one priority, not sports. Mr. Kosak also spoke about economic development. He spoke about the dangerous situation at the railroad tracks bridge area. He feels there are better ways to spend money than on cosmetic enhancements. He asked for fiscal accountability.

Mr. Les Wilby, 302 Mercer Lane, spoke to the Town Council about the house located behind his property, which is a group home. It was shocking to him to discover that a group home was located in a residential area. He tried to find out if zoning laws allow this type of home in the area and he had no success.

Ms. Glenda Reed, 320 Mercer Lane, discussed the group home. She is in favor of the O'Brien Field improvements project. She is frustrated with the process that the Town Council and Town Manager have been following in finding a resolution to this issue. She has seen half-hearted attempts and inaccurate information brought before the Town Council. It is in her opinion that sports do teach leadership and teamwork, which prepares

you for the real world. She verbalized that the town faces a serious safety and liability issue with the poor playing surfaces in town. She urged that the necessary research be completed and that the Town Council make a decision as quickly as possible.

Mr. David Howlett, 154 East View Drive, addressed the Town Council regarding sports. He feels that they are very important in developing leadership skills. He also feels that with the diversity of the town, supporting sports will bring the town together. It is very unfortunate that parents can support their children throughout the educational system but are not able to support sports because they are working. He commended the Board of Education and the curriculum. He noted that the students who were recognized for sports excellence are hard working students and said that the bands also support the athletics. If lights are installed at this field, more of the community will come out and see the events and this will help in building the community. It is in his opinion that this is a win-win situation. He feels that a decision has to be made soon or it will continue to be another eight years before this project is brought forward for evaluation.

Mr. Mark Welch, 114 Lincoln Way, Head Coach at Windsor High School spoke to the Town Council. He discussed the educational accomplishments of the football team members and iterated that education is the number one priority for team members.

Ms. Kay Nowiszewski, 64 Alden Road, addressed the Town Council. Her son is an honor student in honors classes at Windsor High School and has never played football until he attended the high school. He is required by all of his coaches to do well in his classes. She shared her views by stating that the music program in this town is phenomenal. There are as many band supporters as athletic supporters at the games. She feels that sports are one of the reasons that her kids do so well in Windsor.

6. Report of Appointed Boards and Commissions

A. Human Relations Commission

Mr. Warner-Prouty, Chair, reported on the Human Relations Commission. General tolerance and inter-religion understanding have been a priority with the Commission. In October, they spoke with Mr. Shannon Perry of the National Conference for Community and Justice to discuss future programs that might address inter-religion and racial issues.

Another goal of the Commission was to have a complaint form and procedure implemented. The form is now completed and available. Several meetings have taken place to explore sponsoring a public forum on Islamic religion. The consensus showed that the commission itself needed to learn more about the Islamic religion before they could hold a public forum.

The 2002 Windsor Bridge Builder's Awards Program will be held on Thursday, September 26, 2002 at 6 p.m. at the Windsor Library.

B. Housing Code of Appeals

Withdrawn.

C. Board of Education

Ms. Jane Garibay, President of the Board of Education, reported to the Town Council. Next week interviews begin for the High School principal position. The panel will be made up of teachers, students and parents. Dr. Feser, Superintendent of Schools, will be coming on board as of July 15, 2002. Mr. David Ross will be joining the Insurance Commission. The Town Council won the volleyball game 2-1.

Councilor Simon asked Ms. Garibay how the Board of Education felt about the lighting project at the football field. Ms. Garibay responded that the Board of Education has not yet had a formal presentation or a formal vote.

Councilor Jepsen asked about Connecticut Scholars and the Windsor High School student who had a combined SAT score of 1570. He asked if many students are performing that well on their SATs. Ms. Garibay said that a lot of students do well while many score over 1300. A few years ago a student had an almost perfect score. There are many students that are high achievers at Windsor High School.

D. Public Building Commission

Mr. Joe Novak, Public Building Commission (PBC) Chairperson, reported to the Town Council. The contract for 330 Windsor Avenue site improvements was approved. The low bid was over budget, but with deduct alternates the contract was approved with in budget. The bidding process for the building construction phase will begin soon and results should be in by the end of August. The L.P. Wilson Center roof had some contract issues that have been resolved. The Poquonock asbestos project had an additional \$30,000 expense, which can be funded from the current project appropriation.

The Windsor High School project budget is very tight and they will be asking the Town Council for additional funds (1-2%) in the next few weeks. The reasons for the additional funds are to pay for door replacements which are needed and screening that needs to be added to the air conditioning units on the roof (approximately \$75,000). Additional site work and the bonding costs have also increased by \$30,000.

Councilor Mulligan asked Mr. Novak about the six coolers behind the counter in the cafeteria area. There is some concern that there have been a number of calls for maintenance on these units. He is not sure that restricted access to these coolers is being reinforced after school hours. People may be trying to gain unauthorized access to the coolers and are damaging the doors in the process. Mr. Novak responded that he would look into the issue. He also stated that the warranties do not go into effect until the project is complete.

Councilor Simon inquired about the 1-2% appropriation, his calculation is \$350-\$700,000, and asked if the appropriation is refundable by the State as in the original proposal? Mr. Novak said that the State looks at the project as a whole. He would have to discuss the reimbursable percentages with Finance. He feels that a majority of the appropriation would be reimbursable.

Councilor Pacino asked about the site work. Mr. Novak responded that they would have to work with the town on the plans. It is primarily landscaping, trees, and plantings outside of the school.

Councilor Jepsen asked if in the above mentioned 1-2% appropriation if there are any items that are non-structural. Mr. Novak said that there is some contingency money that needs to be covered. An amount of \$156,000 will be needed for change orders, which could be non-structural such as asbestos abatement. There will be approximately \$50,000 left in contingency due to a lower than anticipated cost for the furniture and equipment. It is possible that we will not need all of the funding, but the timeline for bonding is critical.

7. Town Manager's Report

Windsor Bridge Builder Awards

Citizens for United Windsor and the Town of Windsor's Human Relations Commission have announced that they are currently accepting nominations for the 2002 Bridge Builders Awards. The Citizens for United Windsor organization is a grass roots organization works to foster greater trust, understanding and solidarity across the full spectrum of Windsor's racial, ethnic, and religious diversity.

In its eighth year, the Bridge Builder Awards showcase true community role models in human relations. This can include students who have worked toward greater understanding of others in their school or neighborhood.

Anyone, of any age, may fill out an official nomination form for the Windsor Bridge Builder Awards. The deadline for submitting nominations is Thursday, -August 1, 2002. Nomination forms are available at Town Hall, both libraries and the L.P. Wilson Community Center. Call 688-8483 for more information.

Noise Study Continues

The Connecticut Department of Transportation will be holding two public meetings for the Part 150 Noise and Land Use Study for Bradley International Airport. These meetings will be identical in content and format. They will include reports on the status of existing conditions and proposals for noise abatement and land use measures intended to minimize the impacts of aircraft noise.

Some of the proposals could result in increased noise impact on Windsor, especially for areas in the northern and western parts of Town. Citizens are urged to attend and express their thoughts on future impacts and provide information on existing levels of aircraft noise

being experienced. That is why I have urged the Advisory Committee on the Part 150 Study to retain the current and previously approved flight pattern.

The meetings will be held Tuesday, July 16 at 7 PM at the East Granby High School Auditorium and Wednesday, July 17 at 2 PM at the Connecticut Fire Academy in Windsor Locks.

Following these meetings a draft report on the Part 150 Study and its proposals will be submitted for review by the Advisory Committee. Once the Advisory Committee reaches a consensus on the proposals, a new draft will be presented at public meeting(s) in the fall of this year. The final report and proposals will then be submitted to the Federal Aviation Administration for approval.

For more information, contact the Windsor Planning Department at 285-1980.

FY 2003 Budget Shortfall Projected

The upcoming budget is likely unbalanced today, July 1, 2002. Revenue estimates for interest earnings are not materializing as projected by several sources. The budget estimate assumes the Federal Reserve would increase the discount interest rate to 3.0% by the end of this calendar year. There has been no movement since February and the rate currently remains at 1.8%. Our estimated financial impact is now at \$250,000. I recently froze some positions from getting filled until an evaluation of the Town's financial situation could take place this October 2002. The outlook could improve if various other revenue sources exceed their budget estimate. Conversations will also be necessary with the new Board of Education superintendent, Dr. Elizabeth E. Feser, on their financial status, particularly in light of significant turnover at the executive level.

On a brighter note, the State Budget signed today by the Governor may offer some relief for Windsor depending on how these funds are used. Non-education funding will decrease by \$73,020 when compared to the Governor's Proposed FY 2002-03 Budget. However, education-related funding will increase by \$259,490, resulting in \$186,470 more in State funding than budgeted by the Town.

I hope to report on the use of these funds by the Town Council's next meeting on August 5, 2002.

Mosquito Control Update

Town of Windsor mosquito control activities for the 2002 mosquito season has been in operation since early April. The town's mosquito control contractor, Integrated Mosquito Control (IMC) out of Madison, Connecticut, conducted early larviciding activity on town owned property in April. This early treatment combined with the dry fall and winter plus the widely fluctuating temperatures during the spring have resulted in a lighter than usual mosquito season. However, the heavier than usual rains in the spring have begun to increase the mosquito population. To date, the Department has received less than 20 mosquito calls from residents, far less than the 125 received by this time last year. The hot dry weather that we are presently experiencing will assist in drying up the few standing water breeding areas and will help to kill off the adult mosquitoes that have hatched. If the

present weather pattern continues throughout the summer, mosquito activity throughout town should be less than normal.

Mosquito control activities this season has been slightly different than in the past. First, the "drought" conditions experienced for the past year and the very light winter precipitation allowed the town's mosquito contractor to larvicide town owned property, especially along the rivers, earlier than usual. Checks in these areas have shown very few mosquito larvae indicating that the early treatment has been successful. Second, the mosquito contractor has expanded the number of town-owned property that it is treating from 12 to 25. This expansion was initiated after a survey of all town-owned property over the winter to determine which properties were potential mosquito breeding areas. Third, on June 24, departmental personnel began larviciding town catch basins. It hopes to complete this first treatment by July 4. A second round of catch basin treatment will be conducted in early August. Fourth, the department began distributing larviciding material to residents. The Town Council had appropriated \$10,000 for fiscal year 2003 for residential larviciding material. However, the Department was able use current funds to begin the distribution program in late May. To date, 84 packets have been distributed to Windsor residents (each packet contains 6 "mosquito dunks").

The State of Connecticut began testing dead wild birds for West Nile Virus on May 6th. To date, Windsor has submitted six (6) birds for testing. Tests have been completed on four (4) of those birds and all are negative. Statewide, four (4) birds have tested positive for WNV those coming from (New Haven (2), Rocky Hill, and West Hartford). Birds will continue to be tested until November 1.

For more information, call the Windsor Health Department at 285-1823.

Big Wheel Award from CRCOG

The Town of Windsor received an award from CRCOG in recognition of its commitment in improving conditions for bicyclists on the town roadways along Old Day Hill Road and Mack Street. The idea was thought of by town staff that while paving the streets, stripe lines could be added to give bicyclists a safer route along these routes.

We are also the first town to be a recipient to this award.

CRCOG Recognizes Exemplary Intertown Cooperation

To Town of Windsor recently received recognition from the Capital Region Council of Governments for providing mutual aid assistance to Manchester during the NAMCO incident on July 26, 2001. Approximately 140 public safety personnel responded to this major fire. In today's environment, where there are heightened concerns for safety and security, this represents a great example of why regional cooperation is important.

Yankee Doodle Festival

This Thursday on the Town Green from 9 a.m. to 1 p.m. is the annual Yankee Doodle Fest, sponsored by the Family & Leisure Services Department and First Town Downtown. FTDT volunteers will be on hand to pass out watermelon to help you keep your cool and at 11:30AM, the 2nd Annual Seed Spittin' Contest will begin. Take the opportunity to win a ribbon for the Longest Spit, the Shortest Spit, and the Most Creative Spit. (Don't ask me

who started this!). Last year's winner of the longest spit sent a watermelon seed over 32', so come on down and see if you can beat last year's champ! For more info, visit www.firsttowndowntown.org.

Town Manager Churchill stated that he would like to comment on the group home mentioned earlier this evening. As is customary, we learn of these homes in this manner as towns in Connecticut play no role in the siting of group homes. The state bypasses local ordinance and zoning laws as far as use and types of homes. We do know that this home is residential in nature and is probably leased to a state agency. We have not yet determined which is the specific agency in this case. We typically try and address specific nuisances and try to open a dialogue and mitigate those specifics. The powers of local government are small if any. We will pursue the matter.

Mayor Trinks asked about the Capital Improvements Budget process and the high school field improvements. Town Manager Churchill stated that CIP process starts internally in late summer and fall. He further stated the lighting and the improvements to the field are two separate projects.

8. Communication from Town Council Members

Councilor Albano – None.

Councilor Broxterman – None.

Councilor Jepsen – feels that putting the lights on the CIP is very sensible.

Councilor Mulligan – discussed the lights for the football field. There is no question as to whether the Town Council supports the lights. He noted that there is a height restriction for zoning in that area and that zoning approval would be needed. The Planning & Zoning Commission is meeting on July 9, 2002 with 17 items on their agenda. They would need another special meeting in July to address the lights at the football field. He has decided that it should be removed from the agenda tonight and suggested to have it added to the CIP process, which starts in late August and September. He feels this project would be beneficial for the entire town, not just for the athletes, band members, the dance troupe, and other groups. Councilor Mulligan mentioned the possibility of a traffic light at Columbia Road and Rt. 218. He has begun the process with Councilor Walker to move forward on the issue.

Councilor Pacino – wished everyone a safe and happy holiday. He encouraged all to attend the event on the green. He thanked the staff responsible for the volunteer brunch yesterday. He hopes that a peaceful and equitable solution can be made regarding the use of the Bell School on Palisado Ave.

Councilor Simon – said the fiscal situation for the Town of Windsor has changed in the last three months since we put the budget together. There is a deficit and there are some positions that will go unfilled. The Town Council was informed tonight that there would be

an additional expense of \$350-\$700,000 for Windsor High School renovations. He cannot support lighting for the fields when there are projects that have already received approval that necessitate funds. He also would reconsider his support to the ice rink because the funds would come out of the general fund as well.

Deputy Mayor Curtis – discussed the lights. He felt it was unfair to the Planning & Zoning Commission to add an additional public hearing to their next agenda. It has become clear that it would be impossible to install permanent lights for the next football season. He agrees with the suggestion to add the project to the CIP and feels that it would be a good topic for the Joint Board of Education and Town Council meeting. He wanted to clarify that elderly citizens would not be appropriate tenants for the Rappaport building because of the railroad tracks. He encouraged parents to get family museum passes from the library.

Mayor Trinks – mentioned the First Town Downtown meeting. He made a correction that the additional funds raised from the volleyball game were from the Simon and Mulligan families. The volunteer recognition brunch was well attended. He feels that the lighting project should be placed on the CIP, especially in light of the budget shortfall. Mayor Trinks requested Councilor Simon to accept the position of Chair of the Joint Board of Education and Town Council Committee. Councilor Simon accepted.

9. Reports of Standing Committees

A. Finance Committee – None.

B. Town Improvements Committee – their next meeting will be about the soccer field and the library expansion.

C. Health and Safety – None.

D. Special Projects – None.

10. Ordinances

None

11. Unfinished Business

None.

12. New Business

A. Funding Criteria for Human Services Agencies

Town Manager Churchill gave an overview on the criteria. The range of funding is from \$500 to over \$124,000. It would require greater documentation and accountability for agencies that receive \$15,000 or more in funding. In all cases, they would be incorporated

and approved by the IRS. The Finance Committee reviewed the proposed eligibility and criteria and consented to its content.

Councilor Pacino stated that if a non-profit organization is registered with the State, but not the IRS, it could be expensive to obtain IRS approval. Town Manager Churchill responded there could be some flexibility providing that the non-profit is in the process of obtaining IRS approval.

Councilor Broxterman feels that further research needs to be done on the issue of a non-profit having State non-profit status without IRS approval. Town Manager Churchill stated staff will research the topic.

Councilor Pacino said that the motion could be passed and clarified at a later date. Town Manager Churchill agreed that this motion is for the next budget process next winter, so there is time to clarify it.

Moved by Councilor Simon, seconded by Councilor Jepsen that the attached Recommended Funding Criteria for Human Services and Non-profit Agencies be adopted and implemented beginning with the FY 2004 Budget process.

Motion Passed 8-0-0

B. Authorize Town Manager to enter into an Agreement with the State of Connecticut for a Project Grant for Pioneer Drive

In the fall of 2001, the town renovated the Pioneer Drive Bridge, specifically the culvert sections carrying Hathaway Hollow Brook under Pioneer Drive. Through the State of Connecticut's Local Bridge Program, the town is eligible for a grant in the amount of \$58,237.96.

Resolved by Deputy Mayor Curtis, seconded by Councilor Jepsen that Town Manager, R. Leon Churchill, Jr. of the Town of Windsor be authorized to negotiate and execute on behalf of the Town of Windsor a Project Grant Agreement with the State of Connecticut for financial assistance to renovate the Pioneer Drive, Bridge No. 164002.

Motion Passed 8-0-0

C. Strategy and negotiations with respect to collective bargaining – WPDEA Labor Contract

D. Strategy and negotiations with respect to collective bargaining – CILU Union #45 Labor Contract

Moved by Councilor Pacino, seconded by Councilor Jepsen to move Items C & D to after the Executive Session.

Motion Passed 8-0-0

13. Resignations and Appointments

Moved by Councilor Simon, seconded by Councilor Jepsen to re-appoint Mr. Frank Stewart to the Human Relations Commission for a three year term to expire May 31, 2005 or until a successor is appointed; re-appoint Reverend Bradford Howard, Jr. to the Wilson/Deerfield Advisory Committee for a three year term to expire April 30, 2005 or until a successor is appointed; and re-appoint Donna Mucha to the Wilson/Deerfield Advisory Committee for a three year term to expire April 30, 2005 or until a successor is appointed.

Motion Passed 8-0-0

Moved by Deputy Mayor Curtis, seconded by Councilor Broxterman to table items A-K, M-R, T, and V-W.

Motion Passed 8-0-0

14. Minutes of Preceding Meetings

A. Minutes of the June 17, 2002 Public Hearing for Neighborhood Assistance Act

Moved by Councilor Jepsen, seconded by Deputy Mayor Curtis to accept the minutes of the June 17, 2002 Public Hearing for the Neighborhood Assistance Credit Act. Corrections: None.

Motion Passed 8-0-0

B. Minutes of the June 17, 2002 Public Hearing for the Light Rescue Truck

Moved by Councilor Pacino, seconded by Councilor Jepsen to accept the minutes of the June 17, 2002 Public Hearing for the Light Rescue Truck. Corrections: None.

Motion Passed 8-0-0

C. Minutes of the June 17, 2002 Public Hearing for Goslee Pool, Phase II Project

Moved by Councilor Jepsen, seconded by Councilor Broxterman to accept the minutes of the June 17, 2002 Public Hearing for the Goslee Pool, Phase II project. Corrections: None.

Motion Passed 8-0-0

D. Minutes of the June 17, 2002 Public Hearing for the DPW Facility Improvements

Moved by Councilor Jepsen, seconded by Councilor Broxterman to accept the minutes of the June 17, 2002 Public Hearing for the DPW Facility Improvements. Corrections: None.

Motion Passed 8-0-0

E. Minutes of the June 17, 2002 Regular Town Council Meeting

Moved by Councilor Jepsen, seconded by Councilor Simon to accept the minutes of the June 17, 2002 Regular Town Council Meeting. Corrections: bottom of page 12, Town Manager Churchill stated that to his knowledge, it has not been discussed formally by the Board.

Motion Passed 8-0-0

14. Public Communications and Petitions

Mr. Adam Gutcheon, 49 Pierce Boulevard addressed the Town Council regarding the Conservation Commission. They have learned that 18-19% of the town is used for farmland and they would like to keep it that way by way of a Purchase of Development Rights Program. They will send two proposed ordinances to the Town Council this summer. The first is to create a fund for open space, Public Act 90-239, a self-sustaining fund. The second ordinance is to amend the zoning code of the town to allow the Planning & Zoning Commission to take 10% of the value of a subdivision of five or more parcels, instead of taking the land, to the open space fund. By 2035, Windsor will no longer have farmland if it continues on its present course.

15. Executive Session

Moved by Councilor Jepsen, seconded by Councilor Mulligan to enter into Executive Session for the following items:

- A. Strategy and negotiations with respect to collective bargaining – WPDEA Labor Contract.
- B. Strategy and negotiations with respect to collective bargaining – CILU Union #45 Labor Contract.

Motion Passed 8-0-0

Town Council entered executive session at 9:30 p.m.

Present: Mayor Trinks, Deputy Mayor Curtis, Councilor Albano, Councilor Broxterman, Councilor Jepsen, Councilor Mulligan, Councilor Pacino, and Councilor Simon.

Absent: Councilor Walker

Staff: Town Manager Leon Churchill, Assistant Town Manager Peter Souza,

Human Relations Director Amelia Bliss, Captain Kelvan Kearse, Chris Rogavich, MIS Supervisor

Guest: Town Attorney Kevin Deneen

Moved by Councilor Pacino, seconded by Councilor Jepsen to leave Executive Session and reenter the regular Town Council meeting at 9:55 p.m.

Motion Passed 8-0-0

Moved by Councilor Broxterman, seconded by Councilor Pacino that the Town Council accept the proposed labor contract with the Windsor Police Department Employee Association (WPDEA) for FY 2003, 2004 and 2005 as discussed in Executive Session.

Motion Passed 8-0-0

Moved by Councilor Broxterman, seconded by Councilor Jepsen that the Town Council accept the proposed labor contract for FY 2003, 2004, and 2005 with the CILU #45 as discussed in Executive Session.

Motion Passed 8-0-0

16. Adjournment

Moved by Councilor Broxterman, seconded by Councilor Pacino to adjourn the Regular Town Council Meeting at 10:02 p.m.

Motion Passed 8-0-0

Respectfully submitted,

Kristin Countryman
Clerk of the Windsor Town Council

Cc: Town Clerk
Main Library
Wilson Branch