



Council Agenda

Council Chambers
Windsor Town Hall
March 20, 2006



6:45 PM Special Town Meeting

To act on a bond ordinance to fund public infrastructure improvements to International Drive/Rainbow Road

7:00 PM Public Hearing

To hear public comment regarding the construction of Pleasant Street sidewalk

7:20 PM Public Hearing

To hear a bond ordinance for roof renovations/improvements to Milo Peck Child Development Center

7:30 PM Regular Council Meeting

1. ROLL CALL
2. PRAYER – Councilor Simon
3. PLEDGE OF ALLEGIANCE – Councilor Simon
4. PROCLAMATIONS/AWARDS
5. PUBLIC COMMUNICATIONS AND PETITIONS
(Three minute limit per speaker)
6. REPORT OF APPOINTED BOARDS AND COMMISSIONS
 - a) Public Building Commission
7. TOWN MANAGER'S REPORT
8. COMMUNICATIONS FROM COUNCIL MEMBERS
9. REPORTS OF STANDING COMMITTEES
10. ORDINANCES
11. UNFINISHED BUSINESS
 - a) *Approve the construction of Pleasant Street sidewalk (Town Manager)
 - b) *Approve a bond ordinance regarding funding roof renovations/improvements to Milo Peck Child Development Center (Town Manager)



12. NEW BUSINESS

- a) *Authorize submittal of grant request to State Department of Environmental Protection for Recreation Trails Program (Town Manager)
- b) *Approve contractual agreement between the Town of Windsor and Audubon Connecticut for the development of a Northwest Park Conservation Plan for native bird species (Town Manager)

13. *RESIGNATIONS AND APPOINTMENTS

14. MINUTES OF PRECEDING MEETINGS

- a) *Minutes of the March 6, 2006 Public Hearing (Fire apparatus & equipment)
- b) *Minutes of the March 6, 2006 Regular Town Council Meeting

15. PUBLIC COMMUNICATIONS AND PETITIONS

(Three minute limit per speaker)

16. EXECUTIVE SESSION

17. ADJOURNMENT

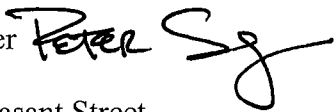
★Back-up included

Agenda Item Summary

Date: March 20, 2006

To: Honorable Mayor and Members of the Town Council

Prepared By: Tom Lenehan, Town Engineer

Reviewed By: Peter Souza, Town Manager 

Subject: Extend Sidewalk along Pleasant Street

Background

The town has prepared plans to construct a 5 foot sidewalk along a portion of Pleasant Street to connect the existing sidewalk with the boat launch area and Palisado Avenue as shown on the attached plan. This will then connect Palisado Avenue with Poquonock Avenue and provide safe passage for pedestrians. The sidewalk is proposed to be constructed on the north side of Pleasant Street to allow for a scenic walk along the Farmington River. Pedestrian safety will be significantly improved by the reconstruction of the roadway and sidewalk under the Amtrak bridge to allow for a sidewalk and only one lane of alternating travel with stop sign controls.

Discussion/Analysis

Pursuant to Section 15-33 of the Town of Windsor Code of Ordinances, the Town Council shall issue a call for a public hearing upon proposed new sidewalk construction and shall give notice in a local newspaper not less than five nor more than 30 days prior to the public hearing, and shall notify each abutting property owner of the public hearing.

Financial Impact

The estimated cost for the construction of the sidewalk extension is \$10,000. The sidewalk work is part of the reconstruction of Pleasant Street, funded by \$600,000 from a Community Development Block Grant and \$340,000 of Town of Windsor resources.

Other Board Action

The Town Planning & Zoning Commission recommended approval of this sidewalk construction at its meeting of February 14, 2006.

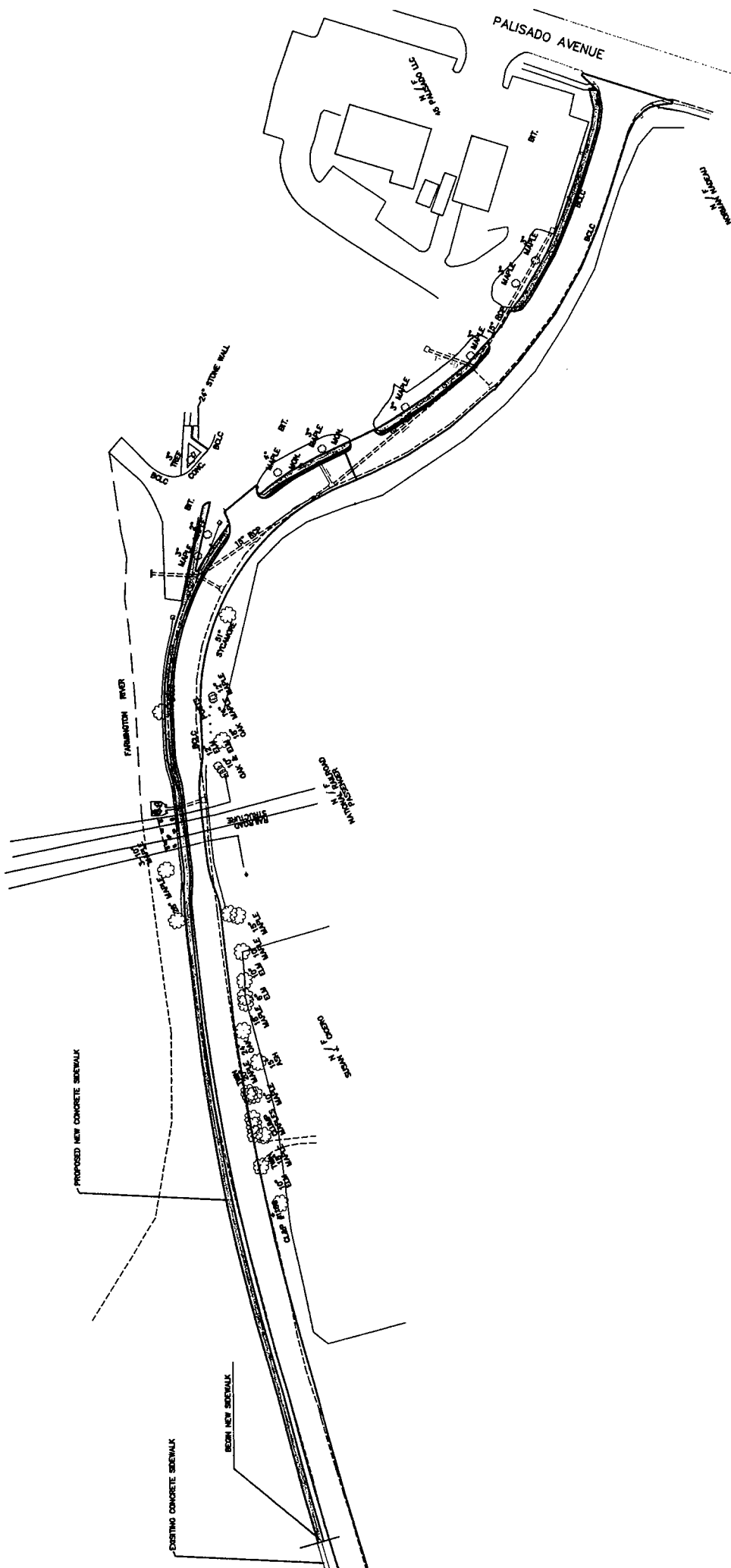
Recommendations

If the Town Council concurs, the following motions are recommended:

“MOVE that the construction of a sidewalk extension on Pleasant Street be approved as outlined.”

Attachments

Reduced Plan




	DESIGNED BY	DATE
	DRAWN BY	
	CHECKED BY	
	APPROVED BY	
TOWN OF WINDSOR Engineering Department		DATE 2-08-08
PROPOSED SIDEWALK PLEASANT STREET		SCALE: 1" = 40'-0"
PROJECT NO. 08-001		SHEET NO. 1 OF 1

Agenda Item Summary

Date: March 20, 2006

To: Honorable Mayor and Members of the Town Council

Prepared By: Brian Funk, Director of Public Works
Cortney Keegan, Finance Director

Reviewed By: Peter Souza, Town Manager 

Subject: Milo Peck Child Development Center Roof Replacement Bond Ordinance

Background

The roof on the north end of the Milo Peck Child Development Center, 118 Palisado Avenue, which covers the gym and stage part of the building is in disrepair and is leaking. This part of the roof has been covered with a large tarp to temporarily deal with the leaking for over a year. An analysis of the roof has shown that it has exceeded its service life and needs to be replaced.

Discussion/Analysis

The Town's Capital Improvements Program (CIP) contains a multi-year plan to make improvements to this facility. This roof replacement work represents the first project in this multi-year effort. Specifically, this project includes re-roofing of the north section of the building; renovation to the gutters, flashings, and ventilation systems; removal of any hazardous materials and other improvements. This section of roof is the area in most immediate need of repair. Costs for design and other expenses are included.

The Milo Peck Center is included in the town's Facility Planning and Reuse Study, which is presently on-going. The future use of this facility may or may not change as a result of the study. Nevertheless, the immediate need to replace the roof over the northern section of the building is an improvement which will not be effected by the outcome of the study and its future implementation.

Financial Impact

The total anticipated cost of the roof replacement project is \$230,000, including \$5,000 in bonding costs. This is less than the allocation in the adopted CIP as the recommended scope of work has been reduced to address just the section of roof that is in most immediate need of repair as well as taking into consideration impacts to Discovery Center programs and FY 07 fiscal context.

First year debt repayment is expected to be approximately \$8,912 with an average annual debt repayment of \$28,928 for the remainder of the bond issuance.

Other Board Action

If the project is authorized and funded it is also recommended that the Town Council appoint the Public Building Commission (PBC) to oversee and implement this project.

Recommendations

If the Town Council is in agreement, the following motions are recommended:

1. Waiving of the Reading

“RESOLVED, that the reading into the minutes of the text of the ordinance entitled: “AN ORDINANCE APPROPRIATING \$230,000 FOR RENOVATIONS AND IMPROVEMENTS TO THE MILO PECK CHILD DEVELOPMENT CENTER, AND AUTHORIZING THE ISSUE OF \$230,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION.” is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting.”

2. Approve Ordinance

“MOVE that an ordinance entitled, “AN ORDINANCE APPROPRIATING \$230,000 FOR RENOVATIONS AND IMPROVEMENTS TO THE MILO PECK CHILD DEVELOPMENT CENTER, AND AUTHORIZING THE ISSUE OF \$230,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION, the full text of the ordinance is available in the Town Clerk’s Office, be approved.”

3. Refer to Public Building Commission

“MOVE that the Milo Peck Child Development Center roof replacement project be referred to the Public Building Commission for implementation and oversight.”

Attachments

Bond Ordinance

AN ORDINANCE APPROPRIATING \$230,000 FOR RENOVATIONS AND IMPROVEMENTS TO THE MILO PECK CHILD DEVELOPMENT CENTER, AND AUTHORIZING THE ISSUE OF \$230,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

BE IT HEREBY ORDAINED,

Section 1. That the Town of Windsor appropriate TWO HUNDRED THIRTY THOUSAND DOLLARS (\$230,000) for costs in connection with renovations and improvements to the Milo Peck Child Development Center at 118 Palisado Avenue in Windsor, including re-roofing sections of the building, renovation of and improvements to gutters, flashings and ventilation systems, removal of hazardous materials, and related work and improvements. The appropriation may be spent for design, construction, purchase and installation costs, related improvements, repairs or equipment, which may include photovoltaic solar panels, materials, engineering fees, administrative costs, printing, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project. The Public Building Commission is authorized to determine the scope and particulars of the project and may reduce or modify the project scope, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed TWO HUNDRED THIRTY THOUSAND DOLLARS (\$230,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED THIRTY THOUSAND DOLLARS (\$230,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and either the Treasurer or the Director of Finance of the Town shall sign any bonds or notes by their manual or facsimile signatures. The Director of Finance shall keep a record of the bonds and notes. The law firm of Day, Berry & Howard LLP is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and either the Treasurer or the Director of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

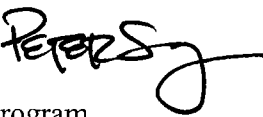
Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of

Agenda Item Summary

Date: March 20, 2006

To: Honorable Mayor and Members of the Town Council

Prepared By: Paul Norris, Director of Recreation & Leisure Services

Reviewed By: Peter Souza, Town Manager 

Subject: National Recreation Trails Program

Background

The Recreational Trails Program is an assistance program of the U.S. Department of Transportation's Federal Highway Administration. The program is administered through the Connecticut Department of Environmental Protection (DEP).

Recreation Trails Program funds may be used for construction, maintenance and restoration, access to trails by persons with disabilities, acquisition, purchase and leasing of equipment and education.

Discussion/Analysis

The Town of Windsor is requesting \$62,500 in grant money. The funds will be used to begin construction of the first increment of the River Trail that will eventually connect Windsor with the City of Hartford as envisioned in the Riverfront River Capture master plan. When the entire length of the River Trail is completed, it will be part of a trail system that connects to the Charter Oak Greenway crossing the Connecticut River to South Windsor, Vernon, East Hartford, Manchester, and with the East Coast Greenway. The total length of the Windsor trail is approximately 3,000 feet. The first phase of this project will extend from the DEP Boat Launch Area at East Barber Street for about 1000 feet towards the City of Hartford. This phase will include clearing, excavation and placing a compacted base material.

The land is own by the State and the appropriate approvals will be sought. In addition, the Riverfront Recapture, Inc. has endorsed this project as a link to their riverwalk trail system.

Financial Impact

The town is required to provide a 20% match for this grant (\$12,500). The local match will be funded from a special revenue account established through a private donation in 2004.

Currently there is \$19,017 available in this account, which is earmarked for the maintenance and development of river walkways and related trails. If the Town is successful in receiving this grant, the Council will be requested to appropriate the full \$62,500 which would then be reimbursed by the State (80%) upon completion of the project. Final approvals for this grant will be announced in October of 2006.

Other Board Action

None.

Recommendations

If the Town Council is in agreement, the following motion is recommended:

“RESOLVED that the Town Manager is authorized to submit an application to the Connecticut Department of Environmental Protection under the National Recreation Trails Program.”

Attachments

Trails Program

National Recreation Trails Program

Project Overview

1. Project Description: The intent of this project is to begin the construction of the first increment of the River Trail that will eventually connect Windsor with the City of Hartford. When the entire length of River Trail is completed, it will be part of a trail system that connects to the Charter Oak Greenway crossing the Connecticut River to South Windsor, Vernon, East Hartford, Manchester and with the East Coast Greenway. The total length of trail proposed to be constructed in Windsor is about 3000 feet. This project, the first increment, will extend from the DEP Boat Launch Area at East Barber Street approximately 1000 feet towards the City of Hartford.

The operation of this River Trail will increase the bike-to-work opportunities between Windsor and Hartford. Walkers, joggers and other non motorized modes of transport will be able to utilize this path and enjoy the scenic beauty of the Connecticut River. By clearing brush at various locations along the trail, direct access to the River will be provided. Benches and landscaping will encourage persons to relax in a tranquil environment. Sufficient parking for persons using the proposed trail is available at the DEP Boat Launch Area at East Barber Street.

Riverfront Recapture, Inc. has endorsed this project as a link to their Riverwalk trail system.

The proposed River Trail, when completed, will be constructed of bituminous concrete, ten feet wide and approximately 3000 feet long. Other features include the installation of a prefabricated bridge to span Decker's Brook. Benches will be installed at various locations along the trail and the riverbank for pedestrians and bicyclists.

It is proposed that this first increment comprise of clearing, excavation and placing a suitable, walkable compacted base material. The bituminous paving can be placed at a later time. This will allow the trail to be extended a maximum length while providing a suitable surface for pedestrians and bicyclists.

The land is owned by the State of Connecticut, Department of Environmental Protection. See the attached letter from DEP dated January 6, 2003. The Town of Windsor will be responsible for maintenance of this trail. It is understood that approval of this grant is contingent upon submittal of a Proposed Trail Request and a Cooperative Trail Agreement approved by the DEP.

This will not be a first-of-a-kind recreation opportunity for the Town. The Town has a River Walk Trail in downtown Windsor and numerous trails at Northwest Park. The Town of Windsor and its citizenry are fully supportive of the Town's trail system.

2. Site Suitability: The proposed River Trail is within the 100 year flood plain. This includes the parking area at the DEP Boat Launch at East Barber Street. At various times of the year, this area floods and becomes inaccessible for trail users.

This occurs mostly in the Spring of each year, and usually lasts approximately two weeks.

The construction of the handicap parking area will require the Town to apply for and receive three permits; Floodplain permit, Inland Wetlands and Watercourses Permit and Town Planning and Zoning.

It is proposed to eventually pave the trail with bituminous concrete, which will capture additional stormwater. This stormwater will be allowed to sheet flow off the paved surface to adjoining gravel and grass surfaces for any infiltration. There is no significant permanent environmental degradation caused by this project. Any disturbance will be temporary until the construction area is stabilized.

3. Site Convenience/Accessibility: The proposed recreation trail is a small part of a much larger trail system that extends through numerous towns as indicated above. Therefore the projected users are anticipated to be a very diverse population, including recreational bicyclists, naturalists, hikers, joggers, families, etc. This trail offers the only future opportunity for bicyclists to safely participate in a home to work program between Windsor and Hartford. The only other means of directly traveling from Windsor to Hartford by bicycle is along busy and relatively narrow State Route 159.

In the month of May, the Town of Windsor is an active participant in National Bike Week Month, sponsoring a Bike to Work Day. The Town of Windsor invites its residents and individuals employed in town to tune up their bikes and join us on the Town Green from 7:00 AM to 9:00 AM on the last Friday in May with free breakfast, gifts, and a chance to win a new, high quality bicycle. In honor of National Trails Day, Windsor's First Town Downtown organization sponsors the Windsor Bike Tour that features bike touring in various mile increments from 5k to 25k rides. The proposed River Trail will become an important key to these programs.

The trail head is located in the Wilson community of Windsor. The proposed project site is located within census tract 4738, Tract 2, with 74% of the households at or below 80% of the area median income, thus meeting the definition of "low/moderate income" as defined by the federal Department of Housing and Urban Development.

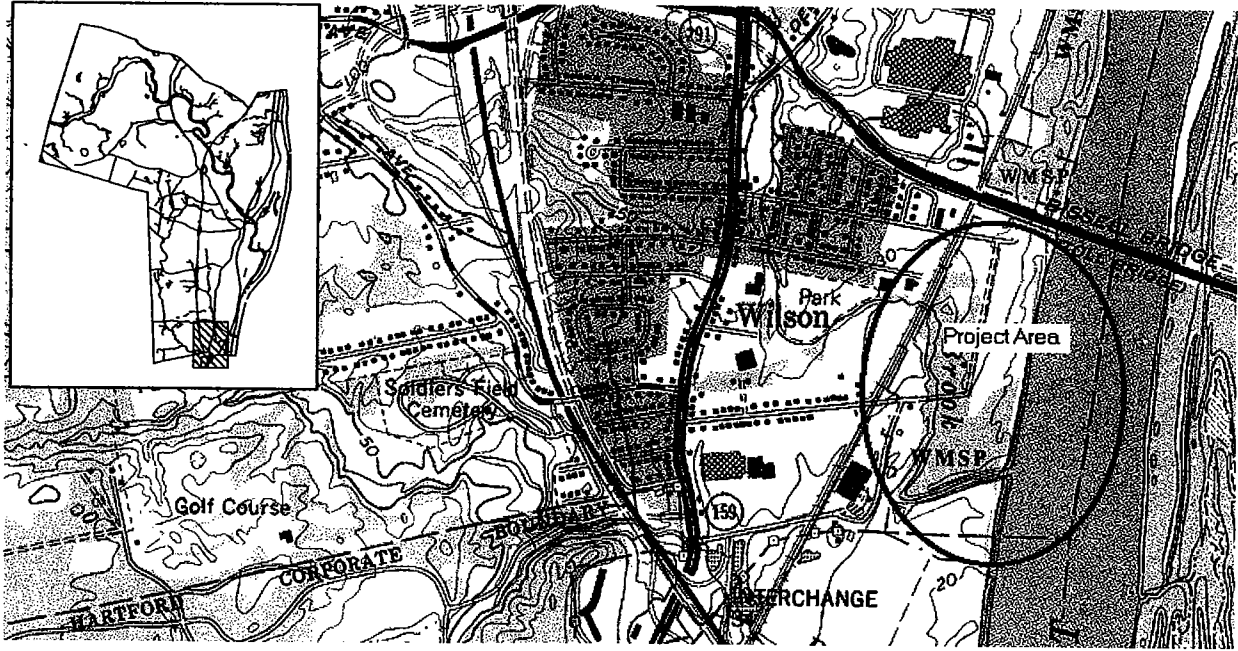
4. Statement of Need: The Windsor River Trail system and its ancillary features is supported by the Plan of Conservation and Development, the Recreation Master Plan and the River Walk Plan. Copies of applicable pages of each are attached. This project, while relatively small, still adds substance to the overall trails program, which by its great expense and magnitude must be funded in numerous increments.

5. Public Participation: Over the years, the Town of Windsor has publicly announced its interest in completing a trail system, from downtown Windsor to Hartford. Riverfront Recapture is committed in the future for this same endeavor. Most recently, in January 2003, the Town, in anticipation of submitting this project to the Capitol Region Council of Governments for funding under the STP-Enhancement Program, held a public information meeting. Comments were solicited at that time. The Town always commits to public involvement for road and trail projects. If this project is approved, the Town will schedule appropriate meetings to inform and involve the public. The Town will coordinate with the Wilson/Deerfield Advisory Committee to enhance public participation.

6. Funding Mechanism: The Town staff will recommend to the Town Council that they endorse the project and identify funds for the Town's 20% commitment. This will be scheduled for March 20, 2006.

7. Project Cost Estimates: Attached is the itemized cost breakdown for this proposed River Trail project. This estimate was prepared by Town engineering staff and reviewed by the Town Engineer. The basis of the costs were recent bid prices for similar work.

8. Operation and Maintenance Capabilities: The maintenance of the proposed project will be performed by the Public Works Department, which maintains the downtown Windsor River Walk Trail.



Project Location Map

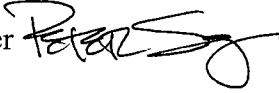
CONSTRUCT RIVER TRAIL

Agenda Item Summary

Date: March 20, 2006

To: Honorable Mayor and Members of the Town Council

Prepared By: Paul Norris, Director of Recreation & Leisure Services

Reviewed By: Peter Souza, Town Manager 

Subject: Audubon Connecticut Habitat for Native Bird Species Conservation

Background

Audubon Connecticut recognized Northwest Park as an Important Bird Area (IBA) in December 2004. The IBA program works closely with landowners, municipalities, along with state and federal agencies to build awareness of the importance of key sites to certain bird species and helps identify strategies to enhance management and protection of these areas. The IBA program initiative is a voluntary program administered by the National Audubon Society and has no regulatory authority.

Discussion/Analysis

Northwest Park staff was approached by Audubon Connecticut in November 2005 concerning possible funding of \$10,000 to write a conservation and management plan for native bird species. This plan would specifically document guidelines and procedures to preserve and manage bird habitats within the park.

The management plan is to be drafted and approved by town staff and Audubon Connecticut by June 30, 2006. The plan will outline recommended strategies to be implemented over a number of years.

Financial Impact

The Town of Windsor will be responsible to carry out the terms and conditions of the Audubon's agreement by use of a contracted specialist. The Town of Windsor will receive \$10,000 in funding. \$9,000 of this amount will be used for contract services to complete the conservation plan and the town will receive \$1,000 for administrative overhead costs.

Other Board Action

None.

Recommendations

If the Town Council is in agreement, the following motion be approved:

“RESOLVED that the Town Manager is authorized to sign and enter into a contractual agreement with Audubon Connecticut for the development of a conservation and management plan for native bird species habitats at Northwest Park.”

Attachments

None.

XIII. Resignations and Appointments

March 20, 2006

- A. One *Republican Alternate* Member
Board of Assessment Appeals
Four Year Term to expire November 30, 2009 or until a successor is appointed
(Kenneth Wilkos – reappointment)

- B. One *Democratic* Member
Capital Improvements Committee
Three Year Term to expire May 5, 2009 or until a successor is appointed
(Randall Graff – reappointment)

- C. One *Republican* Member
Capital Improvements Committee
Three Year Term to expire May 5, 2009 or until a successor is appointed
(William Chiodo – reappointment)

- D. One *Democratic* Member
Capital Improvements Committee
Three Year Term to expire May 5, 2009 or until a successor is appointed
(Leonard Swade – reappointment)

- E. One *Republican* Member
Capital Improvements Committee
Three Year Term to expire May 5, 2009 or until a successor is appointed
(Robert Gustafson – reappointment)

- F. One *Democratic* Member
Commission on Aging & Handicapped
Three Year Unexpired Term to expire January 31, 2008 or until a successor is appointed
(Nancy Cassasanta – resigned - VACANT)

- G. One *Democratic Alternate* Member
Conservation Commission
Five Year Term to expire November 30, 2010 or until a successor is appointed
(Sheila Smith – VACANT - moved from alternate to regular position)

- H. One *Republican Alternate* Member
Conservation Commission
Five Year Unexpired Term to expire November 30, 2009 or until a successor is appointed
(Theresa Langevin – VACANT - resigned)

- I. One *Democratic Alternate* Member
Conservation Commission
Five Year Unexpired Term to expire November 30, 2010 or until a successor is appointed
(Winsome Barnaby – VACANT - resigned)

- J. One *Democratic* Member
Fair Rent Commission
Three Year Term to expire March 31, 2009 or until a successor is appointed
(William Donegan – reappointment)

XIII. Resignations and Appointments

March 20, 2006

- K.** One *Democratic* Member
Fair Rent Commission
Three Year Term to expire March 31, 2009 or until a successor is appointed
(James McQueeney – reappointment)
- L.** One *Democratic Alternate Homeowner* Member
Fair Rent Commission
Three Year Term to expire March 31, 2009 or until a successor is appointed
(Thomas Donahue – reappointment)
- M.** One *Democratic Alternate Landlord* Member
Fair Rent Commission
Three Year Term to expire March 31, 2009 or until a successor is appointed
(Ronald Gaylord – reappointment)
- N.** One *Republican Alternate Tenant* Member
Fair Rent Commission
Three Year Term to expire March 31, 2009 or until a successor is appointed
(Dorothy Wise – reappointment)
- O.** One *Democratic* Member
Greater Hartford Transit District
Four Year Term to expire February 26, 2010 or until a successor is appointed
(Daniel Dowe – reappointment)
- P.** One *Republican Alternate Resident* Member
Historic District Commission
Two Year Term to expire October 11, 2008 or until a successor is appointed
(Loretta Raney – moved from alternate to regular member - VACANT)
- Q.** One *Democratic* Member
Housing Authority of the Town of Windsor
Five Year Unexpired Term to expire July 31, 2008 or until a successor is appointed
(Rita Melley-Coyne – resigned - VACANT)
- R.** One *Republican Alternate* Member
Human Relations Commission
Three Year Term to expire May 31, 2009 or until a successor is appointed
(VACANT)
- S.** One *Republican Alternate* Member
Human Relations Commission
Three Year Term to expire May 31, 2007 or until a successor is appointed
(F. Evelyn Smith – moved from alternate to regular member - VACANT)
- T.** One *Republican* Member
Human Relations Commission
Three Year Term to expire May 31, 2009 or until a successor is appointed
(Paul Giampolo – reappointment)

XIII. Resignations and Appointments

March 20, 2006

- U. One *Democratic Alternate* Member
Human Relations Commission
Three Year Term to expire May 31, 2009 or until a successor is appointed
(Colin Edwards – reappointment)

- V. One *Democratic Alternate* Member
Inland Wetlands and Watercourses Commission
Four Year Unexpired Term to expire March 31, 2008 or until a successor is appointed
(Dean Massey – moved from alternate to regular member - VACANT)

- W. One *Republican* Member
Inland Wetlands and Watercourses Commission
Four Year Term to expire March 31, 2010 or until a successor is appointed
(N. Philip Lord, Jr. – reappointment)

- X. One *Democratic* Member
Library Advisory Board
Three Year Term to expire April 30, 2009 or until a successor is appointed
(Olivia Harvey – resigned - VACANT)

- Y. One *Republican* Member
Library Advisory Board
Three Year Term to expire April 30, 2009 or until a successor is appointed
(Lisa Hernick – reappointment)

- Z. One *Republican* Member
Library Advisory Board
Three Year Term to expire April 30, 2009 or until a successor is appointed
(David Raney – reappointment)

- AA. One *Democratic* Member
Town Planning & Zoning Commission
Five Year Unexpired Term to expire November 10, 2008 or until a successor is appointed
(Timothy Fitzgerald – resigned - VACANT)

- BB. One *Republican Alternate* Member
Town Planning & Zoning Commission
Two Year Term to expire November 10, 2007 or until a successor is appointed
(Katherine Chiodo – reappointment)

- CC. One *Republican* Member
Town Planning & Zoning Commission
Five Year Term to expire November 14, 2010 or until a successor is appointed
(Elizabeth Parker – reappointment)

- DD. One *Democratic Alternate* Member
Youth Commission
Two Year Term to expire September 30, 2008 or until a successor is appointed
(Suzanne Moriraty – resigned - VACANT)

**Windsor Town Council
Council Chambers – Town Hall
Public Hearing
March 6, 2006
Unapproved Minutes**

To hear a bond ordinance regarding the authorization of the purchase of fire apparatus and equipment.

Mayor Trinks called the public hearing to order at 7:16 p.m. and read the public hearing notice.

Public Comment

Mr. Bradshaw Smith, 23 Ludlow Road, said that there is no indication what the terms of the bonds will be. He questions the legality of an ordinance without that information. He cannot support the ordinance unless there is a firm date so that you are legally bound for that length of time. Loose talk of 15 years for financing seems like an excessive length of time to him. If we can bond \$2 million for 10 years, we should be able to bond \$500,000 for less time. He doubts that a bank or finance company would allow you to finance a vehicle for longer than the life of a vehicle.

Mayor Trinks adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Kristin Countryman
Clerk of the Windsor Town Council

Cc: Town Clerk
Main Library
Wilson Branch

**Windsor Town Council
Council Chambers – Town Hall
March 6, 2006
Unapproved Minutes**

Mayor Trinks called the regular meeting to order at 7:30 p.m.

1. Roll Call – Present: Mayor Trinks, Deputy Mayor Curtis (arrived at 7:45 p.m.), Councilor Gegetskas, Councilor Herzfeld, Councilor Jepsen, Councilor McDonald, Councilor Moreton, Councilor Mulligan and Councilor Simon

Absent: Deputy Mayor Curtis

2. Prayer – Councilor Mulligan
3. Pledge of Allegiance – Councilor Mulligan
4. Proclamations/Awards

None.

5. Public Communications and Petitions

Mr. Joseph Cicero, 109 River Street, asked why a large business didn't have to clear the hurdles that a private citizen or business in town would have to. A large company was given a street and now it is understood that they will get approval. This needs to get addressed. We are not asking for handouts or even a street. We just asked for a traffic study. My calls to town staff have not been returned.

Mr. Bart Paskonis, a resident of South Windsor, representing members of the Carpenter's Union, Local 43, in Hartford, CT addressed the Council. He asked if a copy of the Walgreen's policy regarding hiring workers and requiring them to be offered benefits be included in the record of the last Council. He also asked what the residency best faith efforts in hiring is.

Mr. Gene Markowski, 10 Grant Circle, asked if there is a committee that checks on unregistered vehicles parked in yards. It is unfair to people who do pay taxes.

Mr. David Davis, 1 Birchwood Road, is in favor of placing the funds of the sale of the East Street property into the open space fund. He is in favor of development, but open space is equally important. We need open space scattered throughout the town. A vote in favor of tonight's motion is a step in the right direction.

Mr. Frank Davis, 3 Birchwood Road, agreed with Mr. David Davis' comments. He supports the idea of funding open space. The open space issue is a bipartisan issue

and he would like to see everyone support it. He would like to see the entire proceeds from the sale of the East Street property, minus expenses, go to the open space fund.

Mr. Bradshaw Smith, 23 Ludlow Road, supports the funding of the open space fund. Also on the agenda is the landfill closure. The backup material does not include the fourth option of allowing CRRA to come in and tip at a generous rate below what a resident would pay. A number of variables could also alter the projection. One policy change needs to be that everyone pays the same rate. There is no need for anybody to get a discount for any reason. We also need to keep in mind that when the landfill reaches capacity, we may not have the necessary funds on hand. He has heard that some organizations can ship their trash out of state at \$40 per ton. We are competing at that fee with the landfill fee of \$65. We can never come close to that rate.

Ms. Coralee Jones, 1171 Matianuck Avenue, supports using the funds from the East Street property sale and placing it into the open space fund. The amount is not enough to make a huge difference in other items in the budget, but it can make a difference in the open space fund. She also addressed improvements for the Milo Peck building on the agenda. She is in favor of keeping buildings under repair.

Mr. Mitch Brill, Jr., of Suffield, requested that the Council show willingness to look at every real estate option that comes to the Council for the motel. It is relatively important to all of us.

6. Report of Appointed Boards and Commissions

A. Board of Education

Mr. Adam Gutcheon, Board of Education, reported to the Council. Sage Park has been certified for exemplary school practice, one of only six middle schools in Connecticut who received the designation. The "Math Counts" team took first place defeating Glastonbury and Avon, among others, at the regional competition. A WHS student took first prize in designing a home from the Homebuilders Association. The annual Windsor Schools Art Showcase will be held at Town Hall throughout March. There will be a reception kicking off the show on Wednesday. The Academic Eligibility GPA of 71% was discussed. The second year shows an upward trend of the average GPA of our athletes and a downward trend for the number of students who were ineligible to participate in sports or activities. These gains can be seen as more higher and rigorous standards and our commitment to support our standards. The Board's budget will be coming to the Council this week. We focused on a restoration of services after last year's cuts.

Councilor Jepsen asked for a comment on the articles on the front page of the Hartford Courant regarding the actions the Board has taken regarding the Magnet School attendance. Mr. Gutcheon said that we faced the issue of increased tuition at Magnet Schools this year. It would have cost an additional \$51,000 just to send the same number of students. It was a fiscal decision.

Deputy Mayor Curtis inquired about the facility use issue, specifically the Water Rats. Mr. Gutcheon responded that the final approval will be on March 21st, which is a culmination of over a year of effort and revision on that policy. We approached that policy because the cost of the use of our facilities is \$120,000 per year that we are not recouping. We need to recoup costs. A three-tier structure was discussed. It's a very reasonable fee schedule and policy. Citizens are encouraged to contact him or the Board with any suggestions.

Councilor Jepsen asked if this policy is a good idea to apply to all facilities in town. Mr. Gutcheon said that the education budget should be used to support education, not to subsidize somebody's craft fair or sports league.

B. Board of Ethics

None.

7. Town Manager's Report

Citizens Guide to the Windsor Town Budget

A Citizens Guide to the Windsor Town Budget was recently published by the Town of Windsor and is available at town facilities and at each of Windsor's schools. In its second year of publication, the guide provides basic information about the town's budget process and how you can become involved. The guide is also available on the town's website at www.townofwindsorct.com.

A community forum on the budget will be held on April 13, 2006 from 7:00 PM to 9:00 PM in the Town Hall Council Chambers. The forum is an opportunity for residents to learn more about the town's proposed budget and ask questions in an informal setting.

I will also be visiting the Senior Center on April 12th from 1:00 PM to 2:00 PM to provide an overview of the proposed budget and answer questions.

For more information on any of these topics, call 285-1835.

Northwest Park Pancake Breakfast

Join the volunteers of the Friends of Northwest Park on Saturday March 25th from 8:00 AM to 11:00 AM at the annual Northwest Park Pancake Breakfast. A full breakfast of pancakes and sausage smothered in 100% pure maple syrup made right at the park will be available. Tickets are \$5.00 for adults and \$4.00 for children. Call 285-1886 to make a reservation.

Student Artwork at Town Hall

March is "Student Art Month" and displays of artwork from Windsor Public School students of all ages are currently displayed throughout the building. This Wednesday, March 8th a reception will be held from 5:00 p.m. to 7:00 p.m. for the public to view the

art. The displays will remain at Town Hall through the month of March. For more information, call 285-1835.

Elderly Tax Relief

As you might recall at the last meeting I reported on the various tax relief programs currently available for the elderly, disabled and veterans.

At this time, I would like to inform the Town Council of my intention to create a study committee to examine the possible expansion of existing property tax relief programs for seniors in town. Currently, elderly households may receive tax relief through a State offered program if they meet certain income guidelines. State law allows cities and towns to expand upon the existing program.

The first step is to establish a study committee which must examine the fiscal impact and complete a recommendation within 60 days of being created. The Town Council then can decide on whether to adopt a local tax relief program or not.

It is my hope to create a committee so that they can make a recommendation in mid April in time for the Council to consider options prior to adopting the Fiscal Year 2007 Operating Budget.

Residents or property owners wishing to be considered for possible appointment to the study committee are asked to send a letter of interest to the Town Manager's Office, 275 Broad Street by the end of the business day on March 10, 2006.

8. Communication from Council Members

Councilor Gegetskas – None.

Councilor Herzfeld – None.

Councilor Jepsen – congratulated Chris Melley for being honored as the Irish Person of the Year. He invited everyone to come to the St. Patrick's Day Parade this weekend.

Councilor McDonald – The first Annual Spring Fling to benefit the Sunshine Kids (dedicated to kids with cancer) will be held on April 1st. The cost is \$20. Please call 683-0448 x699.

Councilor Moreton – None.

Councilor Mulligan – None.

Councilor Simon – None.

Deputy Mayor Curtis – None.

Mayor Trinks – None.

9. Reports of Standing Committees

- A. Finance Committee - met on February 27th regarding Walgreens and Landfill closure.
- B. Town Improvements Committee – will meet on March 13th and 23rd.
- C. Health and Safety – will meet March 9th.
- D. Special Projects – Met on February 27th to discuss the Arts and Culture grant awards and two other items on the agenda this evening.
- E. Joint Board of Education and Town Council Committee – will possibly meet on March 20th before the next Council meeting.
- F. Personnel Committee – None.

10. Ordinances

None.

11. Unfinished Business

- A. Approve a bond ordinance regarding the authorization of the purchase of fire apparatus and equipment

RESOLVED by Councilor Moreton, seconded by Councilor Jepsen that the reading into the minutes of the text of the ordinance entitled, "AN ORDINANCE APPROPRIATING \$472,000 FOR ACQUISITION OF A FIRE PUMPER TRUCK AND RELATED EQUIPMENT, AND AUTHORIZING THE ISSUE OF \$472,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting".

Motion Passed 9-0-0

Councilor Jepsen requested that Town Manager Souza discuss the term of the bond as mentioned in the Public Comment section of the meeting. Town Manager Souza said that they have not included the term of the bond in the last six years. We put fifteen years and it may be structured as a ten-year bond.

Councilor Gegetskas asked if this was going to be a second line pumper after we purchase a new apparatus. Fire Chief Bill Lewis said the Hahn will be retired.

Councilor Gegetska asked about the loose equipment that costs \$45,000. Chief Lewis said that we are trying to go to a 5" hose throughout the department as have area towns. That is the largest expenditure on the equipment. We need the larger hose especially in areas of town that do not have hydrants. Councilor Gegetska asked what kind of cost savings would be achieved with going with a 4" hose rather than the 5". Chief Lewis said that the cost is not that much. The 5" hose is the best hose that we need for the town of Windsor.

Councilor Moreton commended the volunteer firefighters for coming to the meeting this evening. We want to make sure we have the equipment they need to do their job.

Moved by Councilor, seconded by Councilor that an ordinance entitled, "AN ORDINANCE APPROPRIATING \$472,000 FOR ACQUISITION OF A FIRE PUMPER TRUCK AND RELATED EQUIPMENT, AND AUTHORIZING THE ISSUE OF \$472,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" be approved.

Motion Passed 9-0-0

Moved by Councilor Jepsen, seconded by Councilor Mulligan to move items 11. B, C & D after item 12 D.

Motion Passed 9-0-0

Moved by Councilor Jepsen, seconded by Councilor Mulligan to move item 12 A to appear before item 12 D.

Motion Passed 9-0-0

12. New Business

B. Approve resolution regarding landfill closure timeframe

Moved by Councilor Herzfeld, seconded by Councilor Jepsen to extend the life of the landfill until current permitted elevations are reached and to request that the Town Manager provide the Town Council capacity and financial reports including multi-year projections on a quarterly basis beginning in August 2006.

Town Manager Souza discussed the resolution. Mr. Brian Funk, Director of Public Works and Mr. Mark Goossens, Landfill Manager also spoke about the landfill.

Councilor Mulligan suggests that at the same time we were wrestling with giving residents hope, it was a very difficult place to live, with the odors. With the methane equipment installed and working properly, that issue is not a concern. He has every confidence that the landfill staff will continue to operate it in the manner it is being operated now. He does not have the concern today that he had back then when odors

were an issue. We can't with good conscientious leave an \$8 million debt to future residents.

Mayor Trinks commended the landfill staff for their work and dedication.

Motion Passed 8-1-0 (Mayor Trinks opposed)

C. Approve appropriation from the undesignated General Fund Balance to the Open Space Fund

Moved by Councilor Gegetskas, seconded by Councilor Jepsen that \$120,000 be reserved in the General Fund Undesignated Fund Balance and that amount be appropriated and transferred to the Open Space Fund contingent upon receipt of the proceeds from the sale of 124 East Street in said amount.

Councilor Simon said that any financial appropriation has to be considered with all of the other decisions we have to make as well. It has been standard operating procedure that the Council does not appropriate money out of the General Fund for any reason, unless it is an emergency. Philosophically, he has trouble with taking funds from the General Fund, particularly this close to budget time. In the course of deliberations of the budget last year, the Council decided to use funds from the General Fund to have a zero increase budget, however, these funds were to be replaced. This is not found money, it was designated to go to the General Fund. He thinks that we should do something for the open space fund, preferably in the context of the budget, a month from now. He will oppose this motion.

Councilor Jepsen supports this motion. This property (house) never came before us, so it is not designated to go to the General Fund. This house has been in the town's possession since the 1930's and we haven't needed it. This is not consistent revenue to provide it for expenditures. This is a one-time revenue source to go to a one-time expense.

Councilor Moreton commented that this is something that we should be taking up in the context of the budget. Our grand list growth is very small and we need to make up for some services. We will have grand list growth in the next couple of years, but this year we don't. She doesn't support this motion, but does support an annual contribution from the budget to the Open Space Fund.

Moved by Councilor Herzfeld, seconded by Councilor Simon to amend the motion to state that the Town Manager create a line item for \$15,000 for the open space fund for the 2007 budget.

Councilor Herzfeld supports the Open Space Fund, but believes the funds should go to the General Fund to move through the process. This amendment is appropriate and the next town council could keep the open space funded with working monies to procure open space.

Deputy Mayor Curtis added that he supports the amendment because it creates a permanency to the open space fund with a line item every year. It would no longer be a one-time appropriation.

Councilor Gegetskas would like to support the amendment.

Motion Passed 9-0-0

- A. Set a Special Town Meeting for March 20, 2006 at 6:45 p.m. to act on a bond ordinance to fund public infrastructure improvements to International Drive and Rainbow Road

Moved by Councilor Simon, seconded by Councilor Jepsen that a Special Town Meeting be held at the Windsor Town Hall on Monday, March 20, 2006 at 6:45 p.m. (prevailing time) to approve or disapprove the foregoing ordinance entitled, "AN ORDINANCE APPROPRIATING \$1,950,000 FOR INFRASTRUCTURE IMPROVEMENTS TO A PORTION OF INTERNATIONAL DRIVE AND RAINBOW ROAD, AND AUTHORIZING THE ISSUE OF \$1,950,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION", which ordinance the Town Council recommends be approved and Be it further resolved, that the Town Clerk is authorized and directed to post and publish notice of said Special Town Meeting.

Motion Passed 8-1-0 (Councilor Gegetskas opposed)

- D. Approve Arts and Culture Grant awards

Moved by Councilor Simon, seconded by Councilor Jepsen that an Arts & Culture Grant be awarded to the Windsor Historical Society in the amount of \$3,000.

As part of the FY 06 operating budget, the Town Council approved an allocation of \$10,000 to fund the grant program. Earlier this fiscal year, one request for "Living History Day" has been granted in the amount of \$1,186, leaving a remaining balance of \$8,814 for FY 06 funding of this grant. As a result of this second round of requests for proposals, the total amount of funding being requested for approval is \$8,580.

Motion Passed 8-0-0 (Councilor Moreton out of chambers)

Moved by Councilor Herzfeld, seconded by Councilor Jepsen that an Arts & Culture Grant be awarded to the following two Arts & Culture grants totaling \$5,580: West Indian Independence Celebration Committee in the amount of \$4,780 and the Vintage Radio & Communications Museum of Connecticut in the amount of \$800.

Motion Passed 7-0-1 (Councilor Herzfeld abstained and Councilor Moreton out of chambers)

11B. Approve fixed assessment agreement with Walgreen's Company relative to development of a regional distribution center and authorize town manager to execute the agreement

RESOLVED by Councilor Simon, seconded by Councilor Jepsen that the Town Manager is authorized to sign and execute a fixed assessment agreement between the Town of Windsor and the Walgreen Company as an economic development incentive for the location of a regional distribution center in Windsor as outlined in the attached agreement.

Mr. James Burke, Economic Development Director, discussed the agreement.

Councilor Moreton asked about article 5 and the remedies if the company ceases operation and article 7. Mr. Burke responded that subsequent to signing this agreement and up until providing the fixed assessment, we have not provided them any benefit. At the point that we start the process, they are subject to maintaining their operation for ten years and if they don't, they will be required to pay back the tax savings.

Councilor Simon stated that the Finance Committee did not have this agreement at their last meeting until the end of the meeting.

Councilor Herzfeld asked about 6.1 Metropolitan District Commission, the clause about substituting another benefit. Mr. Burke said that the substitute benefits refer to the tax benefits.

Councilor Jepsen said that this is an exceptional project.

Motion Passed 9-0-0

11C. Approve building permit fee reduction agreement for Walgreen's Regional Distribution Center

Moved by Councilor Simon, seconded by Deputy Mayor Curtis that the Town Manager is authorized to sign and execute an agreement between the Town of Windsor and the Walgreen Company for a building permit fee reduction agreement as an economic development incentive for the location of a regional distribution center in Windsor as outlined in the attached agreement.

Mr. James Burke highlighted the provisions of the building permit fee reduction agreement. The projected dollar amount is estimated based upon the minimum improvement, which would ordinarily be \$1.2 million reduced to \$604,500. If the project is more expensive, both halves go up.

Councilor Simon asked about the clause for the possibility for the building permit fee reduction and if it could be challenged and struck down. Mr. Burke said that if for some

reason it is challenged, we are trying to find a way to offer the same benefit to the company. The town is very limited in its source of revenues.

Motion Passed 9-0-0

11D. Approve bond ordinance to fund public infrastructure improvements to International Drive and Rainbow Road

RESOLVED by Councilor Simon, seconded by Councilor Jepsen that the reading into the minutes of the text of the ordinance entitled, "AN ORDINANCE APPROPRIATING \$1,950,000 FOR INFRASTRUCTURE IMPROVEMENTS TO A PORTION OF INTERNATIONAL DRIVE AND RAINBOW ROAD, AND AUTHORIZING THE ISSUE OF \$1,950,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 9-0-0

Town Manager Souza reviewed the bond ordinance to fund public infrastructure improvements to International Drive and Rainbow Road.

Councilor Gegetskas asked if Walgreens is requesting the improvements to the rest of International Drive. Mr. Burke responded that they have requested the improvements based on their traffic consultants' recommendation and their need for state traffic commission approval. Councilor Gegetskas has a problem with supporting the motion as presented to improve another mile of road beyond Walgreens.

Moved by Councilor Simon, seconded by Councilor Jepsen to approve an ordinance entitled, "AN ORDINANCE APPROPRIATING \$1,950,000 FOR INFRASTRUCTURE IMPROVEMENTS TO A PORTION OF INTERNATIONAL DRIVE AND RAINBOW ROAD, AND AUTHORIZING THE ISSUE OF \$1,950,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION".

Motion Passed 8-1-0 (Council Gegetskas opposed)

E. Approve a resolution authorizing participation in the State of CT Office of Domestic Preparedness Training Reimbursement program

Moved by Councilor Moreton, seconded by Councilor McDonald that the Town Manager is authorized to sign and execute a resolution on behalf of the Town of Windsor with (CRCOG) Capital Region Council of Governments to administer Homeland Security funding for the reimbursement of compensation for volunteer firefighters for training through the Office of Domestic Preparedness.

Town Manager Souza explained the reimbursement. The Capital Region Council of Governments (CRCOG) has been chosen to administer the Homeland Security Funding

for reimbursement of compensation that now can be paid to volunteer firefighters. Training and exercises that are approved by the Office of Domestic Preparedness (ODP) are now eligible for volunteers to be reimbursed for their time. In the past, only career personnel were eligible for reimbursement of wages or overtime. This program allows for volunteers to attend training and not be concerned over lost wages. Individuals can be reimbursed up to \$200 per day.

Motion Passed 9-0-0

- F. Authorize the Town Manager to execute an application with the State Library for a Historic Preservation Grant

Moved by Councilor McDonald, seconded by Councilor Moreton that the Town Manager of Windsor is authorized to execute and deliver in the name of and on behalf of this municipality, an application and contract with the State Library for a Historic Preservation Grant.

Ms. Agnes Pier, Town Clerk discussed the efforts of the town's records management system.

Motion Passed 9-0-0

- G. Authorize the Town Manager to execute a grant application with CRCOG for additional transportation funding for Senior Services

Moved by Deputy Mayor Curtis, seconded by Councilor Mulligan that the Town Manager is authorized to execute and submit in the name and on behalf of this organization a State matching grant application for elderly and disabled demand responsive transportation for the Senior Center's Dial-a-Ride Program.

Ms. Robin Newman, Director of Human Services, discussed the grant. If awarded this new state funding, it is our goal that the Senior Center will be able to extend the hours of services for transportation to Monday-Friday from 8:00 a.m. to 5:00 p.m. This will allow the town's elderly and disabled populations to utilize this service throughout the day and not be as restrictive in hours as it currently is.

Councilor Herzfeld says that this is a one-year grant and asked if it will continue. Ms. Newman said that she was told that it was for more than one year.

Deputy Mayor Curtis spoke to one of the drivers who told him the seniors are very appreciative of this service.

Motion Passed 9-0-0

- H. Introduce a bond ordinance for roof renovations/improvements regarding Milo Peck Child Development Center

RESOLVED by Deputy Mayor Curtis, seconded by Councilor Jepsen that the reading into the minutes of the text of the ordinance entitled, "AN ORDINANCE APPROPRIATING \$230,000 FOR RENOVATIONS AND IMPROVEMENTS TO THE MILO PECK CHILD DEVELOPMENT CENTER, AND AUTHORIZING THE ISSUE OF \$230,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" is hereby waived, the full text of the ordinance having been distributed to each member of the Council and copies made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting".

Motion Passed 9-0-0

Mr. Brian Funk, Public Works Director and Mr. Al Newman, Facilities Manager discussed the project.

Councilor Herzfeld asked if there is any reimbursement from the state because of the use of the building. Mr. Newman said that it is a private daycare/school and there is no state reimbursement.

Councilor Simon inquired about the \$230,000 and if it is the entirety of Phase I. Town Manager Souza said that this is a reduced scope of work just to get the repairs done. Councilor Simon pointed out that maintenance to this facility has been put off for many years and it is long overdue.

Councilor Gegetskas asked how far behind the rest of the roof is. Mr. Newman said that it is right behind the roof that needs immediate repair.

Councilor Jepsen asked that since the whole roof is in bad shape, perhaps we should do the whole thing at once. Mr. Newman said that the roof portion is in the \$400,000 range it is a rather large roof. It is advantageous to section this work out. Work needs to be done during the weekend, very little can be done during the day.

Moved by Deputy Mayor Curtis, seconded by Councilor Jepsen to introduce an ordinance entitled, "AN ORDINANCE APPROPRIATING \$230,000 FOR RENOVATIONS AND IMPROVEMENTS TO THE MILO PECK CHILD DEVELOPMENT CENTER, AND AUTHORIZING THE ISSUE OF \$230,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION" and the full text of the ordinance is available in the Town Clerk's Office.

Motion Passed 9-0-0

- I. Set a Public Hearing for March 20, 2006 at 7:20 p.m. regarding a bond ordinance for roof renovations/improvements to Milo Peck Child Development Center

Moved by Deputy Mayor Curtis, seconded by Councilor Mulligan that a Public Hearing be set for March 20, 2006 at 7:20 p.m. (prevailing time) in the Council Chambers of the

Windsor Town Hall, to hear an ordinance entitled “AN ORDINANCE APPROPRIATING \$230,000 FOR RENOVATIONS AND IMPROVEMENTS TO THE MILO PECK CHILD DEVELOPMENT CENTER, AND AUTHORIZING THE ISSUE OF \$230,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION” and be it further resolved that the Town Clerk is authorized and directed to post and publish notice of said Public Hearing Notice.

Motion Passed 9-0-0

13. Resignations and Appointments

Moved by Councilor Jepsen, seconded by Councilor McDonald to:

Item B: Reappoint Patricia Hays as a republican member to the Commission on Aging & Handicapped for a three-year term to expire January 31, 2009 or until a successor is appointed.

Motion Passed 9-0-0

14. Minutes of Preceding Meetings

A. Minutes of the February 21, 2006 Public Hearing (Northfield Drive discontinuance)

Moved by Councilor Jepsen, seconded by Council Moreton to accept the minutes of the February 21, 2006 Public Hearing (Northfield Drive discontinuance). Corrections: None.

Motion Passed 9-0-0

B. Minutes of the February 21, 2006 Regular Town Council Meeting

Moved by Councilor Jepsen, seconded by Councilor Moreton to accept the minutes of the February 21, 2006 Regular Town Council Meeting. Corrections: Communications from Council members – Councilor Gegetskas requested that the funds from the sale of the East Street property be put into the open space fund onto the next agenda.

Motion Passed 9-0-0

15. Public Communications and Petitions

Mr. Bradshaw Smith, 23 Ludlow Road, noted that Walgreen’s was hiring a significant number of people with cognitive deficiencies. He said that Rt. 305, Greenfield Avenue is being studied at the request of the Towns of Windsor and Bloomfield. He would think that as part of the study, that the folks that own the property there could hear about the study.

16. Executive Session

None.

17. Adjournment

Moved by Councilor Moreton, seconded by Councilor Simon to adjourn the Regular Town Council Meeting at 10:47 p.m.

Motion Passed 9-0-0

Respectfully submitted,

Kristin Countryman
Clerk of the Windsor Town Council

Cc: Town Clerk
Main Library
Wilson Branch