

**Windsor Town Council  
Council Chambers – Town Hall  
May 3, 2010  
Approved Minutes**

**Regular Council Meeting**

Mayor Trinks called the meeting to order at 7:30 p.m.

1. Roll Call – Present: Mayor Trinks, Deputy Mayor Simon, Councilor Eleveld, Councilor Herzfeld, Councilor Jepsen, Councilor Jubrey, Councilor Marci, and Councilor McDonald

Absent - Councilor McKenney

2. Prayer – Councilor Jubrey
3. Pledge of Allegiance – Councilor Jubrey
4. Proclamations/Awards
  - A. Proclamation designating May as Older Americans Month in Windsor

Councilor Herzfeld read the proclamation designating May as Older Americans Month in Windsor.

5. Public Communications and Petitions

Ms. Agnes Lewis, Fitch Court, spoke about the \$390,000 application on their behalf. Fitch Court is now a senior residence area and has been for over 20 years. President Obama and the Congress have voted that there will be no increase in Social Security benefits for a few years; however all bills increase and medical expenses are skyrocketing. We need help with water heaters, stoves, roof maintenance and areas that need more than antibacterial scrubbing.

Mr. Bradshaw Smith, 23 Ludlow Road, addressed the Council regarding the submittal of a Community Development Block Grant application. Although a public hearing was held on April 14<sup>th</sup>, Mr. Smith was unable to attend. Mr. Smith is opposed to the submittal of any application due to the fact that the previously granted application, Wilson Library, from nearly two years ago, is nowhere near complete. It is in his opinion that this is not proceeding speedily towards completion. The contractor was not on the job in the least this past Monday, Tuesday or Wednesday and again today. That is not his definition of total quality contract management. Mr. Smith asked that the Council keep in mind that the Council is on record as having requested a quarterly report on all capital projects not under the purview of the Public Building Commission. Only once in the past five years

has such a report been made. When the existing CDBG grant funded project is complete, audited and signed off, he would be delighted to consider a new project.

Ms. Erlinda Susaya, Midian Avenue, is concerned about the cleaning needs of the town. She spoke last year about an ordinance that Farmington passed that all residents should keep the road in front of their residence clean. She hasn't heard anything about doing that in Windsor. If everybody was cleaning in front of their house, it would look very nice.

6. Report of Appointed Boards and Commissions

A. Board of Education

Mr. Christopher McAuliffe reported the following to the Council:

- The last BOE meeting was on April 14<sup>th</sup> and they received reports on scientific instruction and Project Open Doors, to increase enrollment in AP classes.
- The graduation will be June 15<sup>th</sup> at the Comcast Center in Hartford.
- The last day of school is Thursday, June 17<sup>th</sup>.
- There was a meeting to receive the Elementary School Task Force report. It was a lengthy report. There will be a follow up meeting May 10<sup>th</sup>.
- The Lighthouse project has training for BOE members that are coming up.
- The next Long Range Planning Committee is May 11<sup>th</sup> and the next BOE meeting is May 18<sup>th</sup>.

Councilor Eleveld asked what recommendations the Elementary School Task Force made. Mr. McAuliffe responded that the task force studied nine configurations and narrowed it to four configurations then narrowed it further to Option G from five elementary schools to four schools. The arrangement would be for two pre-K or Kindergarten to 2<sup>nd</sup> grade and two 3<sup>rd</sup>-5<sup>th</sup> grade buildings.

Councilor Herzfeld asked if the proposal included all day kindergarten. Mr. McAuliffe stated that all day kindergarten was included. Councilor Herzfeld was glad to hear that.

B. Economic Development Commission

None

7. Town Manager's Report

**Budget Referendum - May 11**

All seven Windsor polling places will be open on Tuesday, May 11<sup>th</sup> from 6:00 a.m. to 8:00 p.m. for the annual budget referendum. Absentee Ballots are available in the Windsor Town Clerk's Office which is open Monday through Friday from 8:00 a.m. until 5:00 p.m. Because this is a less than three-week referendum, we cannot mail out absentee ballots. However, an application can be mailed and if you are housebound, you

may designate someone to hand carry your ballot. If you need additional information please call 860-285-1902.

Detailed information on the budget including a tax calculator, the *Budget in Brief* document and polling locations is available on the town's website at [townofwindsorct.com](http://townofwindsorct.com). Further information can be obtained by calling the registrar's office at 285-1955 or 285-1957. Results of the referendum will be broadcast live on the Windsor Government Channel, WGTV Channel 96 beginning at 8:30 p.m. on May 11th.

### **Rabies Clinic – Price Correction**

The Windsor Health Department will hold the 2010 Rabies Clinic Saturday, May 22<sup>nd</sup> from 2:00 p.m. to 4:00 p.m. at the Blue Hills Fire District Headquarters, 1021 Blue Hills Avenue in Bloomfield. Written proof (not tags) of prior vaccination for rabies must be presented to qualify for a three-year certificate. One-year certificates will be given to all others. Animals must be 3 months or older. All dogs must be on leashes and all cats must be in carriers.

Please note that the fee is **\$20** per animal, cash only. The fee was incorrectly published in the summer edition of *There's a lot to do in Windsor* as \$2, so we want to clarify that the fee is \$20. Families with Connecticut State Medical Card (Medicaid) may present the card for one free vaccination. Call the Windsor Health Department at 860-285-1824.

### **Library Grant Application**

The Windsor Public Library is applying for funding from the Hartford Foundation for Public Giving for a \$30,000 technology grant. This one-time, non-competitive grant requires no match and recognizes all libraries' long history of providing quality programs and valuable resources to all residents regardless of socio-economic status. If awarded the grant, funds in Windsor will be used to purchase computer equipment and provide one-on-one intensive training and tutoring to senior citizens in our community who need help with computer literacy. We plan to employ adult teachers for small classes and teen tutors for one-on-one instruction review and practice. By employing enthusiastic teens, we aim to bridge both a digital as well as an intergenerational divide. Grant applications are due on May 7<sup>th</sup> and awards will be announced on June 21<sup>st</sup>.

### **The Shad Always Returns**

The Annual Shad Derby Parade and festivities are scheduled for May 15<sup>th</sup>. The festivities on the Green will start at 10:00 a.m. and conclude by 4:00 p.m. These festivities include games, crafts, food and drink. If you or your group is interested in reserving a spot on the green, go to [windsorjaycees.com](http://windsorjaycees.com) and fill out an application and pay for your reserved spot directly on-line. The Parade will begin at 12:30 p.m.

### **Free Day at the Landfill**

Windsor and Bloomfield residents can enjoy free dumping privileges at the landfill on Saturday, May 8<sup>th</sup> from 8:00 a.m. to 4:00 p.m. Residents are asked to please be on site before 3:30 p.m. to allow time to unload before the 4:00 p.m. closure time. Acceptable items include: household garbage, scrap metal, used motor oil, batteries,

brush, leaves, clean fill and wood products. Due to the popularity of this event, you may experience a delay, so please be patient. For more information call 860-285-1833.

### **Memorial Day Observance**

The Town of Windsor Holiday Observance Committee has announced the following plans for ceremonies to be held on Monday, May 31, 2010. A ceremony will be held at the Elm Grove Cemetery located in Poquonock beginning at 8:00 a.m. followed by a ceremony at Veterans Cemetery at 9:00 a.m. Following the ceremony at Veterans Cemetery, the Memorial Day Parade will proceed via Poquonock Avenue to Town Hall for the Parade Marshal's address. The parade usually arrives in the center of town between 9:45 a.m. and 10:00 a.m.

The 2010 Parade Marshall is Mike Gero, United States Marine Corp. Mike is a 2004 Windsor High School graduate. He was deployed to Fallujah, Iraq in 2005 to serve with Combat Logistics Battalion 46 as a Logistics Vehicle Systems operator. He was then redeployed in 2007 to Al Taqaddum, Iraq with 2ND Supply Battalion as a convoy Heavy Machine gunner. In 2009 Mike was redeployed again to Ar Ramadi in order to retrograde Marine forces out of Iraq. Mike currently serves in the reserves out of New Haven, CT as a Corporal (E4) and we are honored to have him as the 2010 Memorial Day Parade Marshal.

Any groups, including scout troops or youth sport teams wishing to march in the parade should meet at the corner of East and Pleasant Streets between 8:30 a.m. and 8:45 a.m. to assemble.

In case of rain, there will be one single ceremony in the Town Hall Council Chambers at 10:00 a.m. Please contact Enita Jubrey at 860-285-1835 with any other questions

### **Stabbing Incident**

You all are aware of the terrible and tragic incident that occurred last week in the Wilson neighborhood. Our thoughts are with the family and members of our community as we all cope with this loss.

I want to take a few moments to thank the management and employees of Windsor Federal Savings Bank for all of their assistance during the afternoon of the incident as well as the following days. Also, I would like to say thank you to all of the private citizens who did not hesitate to contact the police department and were more than willing to provide information and statements to our detectives during the investigation.

Lastly, I extend my appreciation to the patrol officers and emergency medical personnel who responded to the scene and provided aid to the victim as well to all of the officers and detectives who have participated in the follow up investigation.

Councilor Eleveld asked about the request from the Fitch Court citizen. Town Manager Souza stated that the resident was voicing support for an item that is on the agenda this evening.

Mayor Trinks asked Town Manager Souza to follow up with Dr. Petrillo regarding the cleaning of streets in front of residences.

8. Communication from Council Members

Councilor Eleveld – asked residents to come out and vote on May 11<sup>th</sup>. Regarding the tragedy that recently occurred at a Windsor bank, it's nice to see that our residents are willing to assist when tragedies happen. He looks forward to seeing people at Shad Derby.

Councilor McKenney – Absent

Councilor McDonald – attended the chamber auction. The Jaycees put on a horseshoe tournament and he had fun there as well. The Shad Derby is coming up. Stop by the Republican Town Committee Booth which will be having a dunk booth. The referendum is next Tuesday, come out and vote yes.

Councilor Marci – None

Councilor Jubrey – None

Councilor Herzfeld – May 11<sup>th</sup> is the referendum day for the budget. It is important for people to vote and turn out to the polls. Exercise your right to vote.

Councilor Jepsen – None

Deputy Mayor Simon – thanked Councilor McDonald for encouraging voters to vote yes. Even if this budget passes, a good number of people who work at the schools will lose their jobs. It's not enough to just vote; he is asking you to vote yes. This was a different year and there was a commonality amongst Republicans and Democrats. Both sides really want this budget to pass.

Mayor Trinks – None

9. Reports of Standing Committees

Finance – None

Special Projects – None

Town Improvements – None

Health and Safety – None

10. Ordinances

None

11. Unfinished Business

None

12. New Business

A. Authorize Town Manager to submit Small Cities Community Development Block Grant application

Moved by Deputy Mayor Simon, seconded by Councilor Jepsen, to approve the attached resolution entitled '*2010 Community Development Block Grant Small Cities Application*' which authorizes the Town Manager to file an application with the Connecticut Department of Economic and Community Development for up to \$390,000 in Community Development Block Grant – Small Cities funds to be used for improvements to the Fitch Court Apartments and, should the application be approved, execute such other documents as may be required by the Commissioner including an Assistance Agreement(s) with the State of Connecticut.

Mr. Jim Burke and Mr. Jim Hallisey provided the details for this application. Specific improvements involve replacing an existing chiller tower (cooler) and the heating/cooling units and hot water heaters in each apartment. Also proposed is the replacement of entry system and doors for security.

Councilor Herzfeld asked when they will know if they are successful with this grant application and when would this project be complete. Mr. Hallisey said they should hear something by the end of September. He foresees it going out to bid in late Fall and work will take place in calendar year 2011. The nature of the project is that it could be done relatively quickly.

Councilor Jepsen wanted to clarify that this is a grant and the Housing Authority doesn't have to pay it back. Mr. Hallisey confirmed that is correct.

Councilor Jubrey asked about how the Wilson Library project and this new project might be related and asked what amount Windsor residents send to DC. While he is opposed to massive federal spending, Windsor may as well get its share. Town Manager Souza said that there are two distinct grant projects. The fact that the library project is underway does not deter from this application at all. There is a lot of work involved in the federal bidding guidelines that HUD requires. Part of it is the way the bureaucratic wheels turn. Town Manager Souza said he did not know how much federal taxes Windsor residents pay.

Motion Passed 8-0-0 (Councilor McKenney absent)

B. Approve transfer of property to 3 Tunxis LLC, Tunxis Street, Windsor, CT

Moved by Councilor Jepsen, seconded by Councilor Eleveld, that for the consideration of \$1 to \$100 that the town releases approximately 2,948 square feet of town-owned land to 3 Tunxis LLC. This land is as shown as Parcel 'A' on a map entitled 'PARCEL TO BE DEEDED TO 3 TUNXIS LLC TUNXIS STREET, WINDSOR, CONNECTICUT, SCALE 1 IN = 10 FT APRIL 6, 2010, ED LALLY AND ASSOCIATES, INC., 111 PROSPECT HILL ROAD, WINDSOR, CT 06095', which map is to be filed in the Town Clerk's Office in said Town of Windsor, Connecticut.

Town Manager Souza discussed the property transfer. The parcel contains the Tunxis Grill restaurant. The restaurant requested that the town release or transfer approximately 2,950 square feet of town property so that they can construct an outdoor seating area along the front of their restaurant and maintain the existing parking spaces. For many years, even though the town owned the area, the private owner has maintained the parking lot and ensured that the parking lot was available for area businesses and the general public. The town assessor has valued this area as being less than \$10,000, thus a special town meeting is not required.

Councilor Jepsen asked about the increased assessed value of the land. Town Manager Souza said the fair market value is approximately \$4,500.

Motion Passed 8-0-0 (Councilor McKenney absent)

13. Resignations and Appointments

Moved by Councilor Jepsen, seconded by Councilor Marci, to accept the resignations of Lee Hoffman from the Commission on Aging & Persons with Disabilities, Stephany Wall from the Commission on Aging & Persons with Disabilities and John Duquette from the Human Relations Commission.

Motion Passed 8-0-0 (Councilor McKenney absent)

Moved by Councilor Jepsen, seconded by Councilor Marci, to:

Item F: Reappoint John Merrill as a Republican member to the Commission on Aging & Persons with Disabilities for a three year term to expire January 30, 2013 or until a successor is appointed.

Item BB: Appoint Timothy Knotts as a Republican member to the Human Relations Commission for a three year term to expire May 31, 2012 or until a successor is appointed.

Item PP: Appoint Malvamel Lennon as a Republican alternate member to the Youth Commission for a two year unexpired term to expire September 30, 2010 or until a successor is appointed.

Motion Passed 8-0-0 (Councilor McKenney absent)

14. Minutes of Preceding Meetings

A. Minutes of the April 6, 2010 Public Hearing

Moved by Councilor Jepsen, seconded by Councilor McDonald, to approve the minutes of the April 6, 2010 Public Hearing. Corrections: None

Motion Passed 8-0-0 (Councilor McKenney absent)

B. Minutes of the April 6, 2010 Regular Town Council Meeting

Moved by Councilor Jepsen, seconded by Councilor McDonald, to approve the minutes of the April 6, 2010 Regular Town Council Meeting. Corrections: None

Motion Passed 8-0-0 (Councilor McKenney absent)

C. Minutes of the April 7, 2010 Special Town Council Meeting (Budget Session)

Moved by Councilor Jepsen, seconded by Councilor Eleveld, to approve the minutes of the April 7, 2010 Special Town Council Meeting (Budget Session). Corrections: None

Motion Passed 8-0-0 (Councilor McKenney absent)

D. Minutes of the April 12, 2010 Special Town Council Meeting (Budget Session)

Moved by Councilor Jepsen, seconded by Councilor McDonald, to approve the minutes of the April 12, 2010 Special Town Council Meeting (Budget Session). Corrections: None

Motion Passed 8-0-0 (Councilor McKenney absent)

E. Minutes of the April 14, 2010 Special Town Council Meeting (Budget Session)

Moved by Councilor Jepsen, seconded by Councilor Eleveld, to approve the minutes of the April 14, 2010 Special Town Council Meeting (Budget Session). Corrections: None

Motion Passed 8-0-0 (Councilor McKenney absent)

F. Minutes of the April 26, 2010 Special Town Council Meeting (Budget Session)

Moved by Councilor Jepsen, seconded by Councilor McDonald, to approve the minutes of the April 26, 2010 Special Town Council Meeting (Budget Session). Corrections: None

Motion Passed 8-0-0 (Councilor McKenney absent)

15. Public Communications and Petitions

None

Moved by Councilor Jepsen, seconded by Councilor McDonald, to enter the Executive Session and return to the Regular Meeting at 8:25 p.m. for the purpose of:

- A. Discussion of the selection of a site or lease, sale or purchase of real estate (297, 299, 301 Pigeon Hill Road)

Motion Passed 8-0-0 (Councilor McKenney absent)

16. Executive Session

Present: Mayor Trinks, Deputy Mayor Simon, Councilor Eleveld, Councilor Herzfeld, Councilor Jepsen, Councilor Jubrey, Councilor Marci and Councilor McDonald

Staff: Peter Souza, Town Manager; Emily Moon, Assistant Town Manager; Eric Barz, Town Planner

Councilor Marci entered Executive Session at 8:28 p.m.

Moved by Deputy Mayor Simon, seconded by Councilor Jepsen, to exit the Executive Session and return to the regular meeting at 9:13 p.m.

Motion Passed 7-0-0 (Councilor McKenney absent and Councilor Jubrey out of room)

17. Adjournment

Moved by Councilor Eleveld, seconded by Councilor Herzfeld, to adjourn the meeting at 9:14 p.m.

Motion Passed 7-0-0 (Councilor McKenney absent and Councilor Jubrey out of room)

Respectfully submitted,

Kristin Countryman  
Clerk of the Windsor Town Council  
cc: Town Clerk, Main Library, Wilson Branch