

**Windsor Town Council
Council Chambers – Town Hall
May 17, 2010
Approved Minutes**

Regular Council Meeting

Mayor Trinks called the meeting to order at 7:30 p.m.

1. Roll Call – Present: Mayor Trinks, Deputy Mayor Simon, Councilor Eleveld, Councilor Herzfeld, Councilor Jepsen, Councilor Marci, Councilor McKenney, and Councilor McDonald

Absent - Councilor Jubrey

2. Prayer – Councilor Marci
3. Pledge of Allegiance – Councilor Marci
4. Proclamations/Awards

- A. Proclamation declaring May 16-22, 2010 as National Public Works Week

Councilor McDonald read the proclamation declaring May 16-22, 2010 as National Public Works Week.

5. Public Communications and Petitions

Mr. Bradshaw Smith, 23 Ludlow Road, addressed the Council. None of the outdoor pools have been drained, cleaned and filled with water for the upcoming season. That means the water will be freezing and people will stay away from the pools and revenues will be down. That is just an example of the poor management of the town.

6. Report of Appointed Boards and Commissions
 - A. Public Building Commission

Mr. Joseph Novak, Chair, reported the following to the Council:

- The Public Works Roof Replacement is awaiting paperwork from the contractor before the final payment is released.
- The Poquonock School Roof is waiting on installation of its wireless network, antennas in the cupola and the reparation of leaks in the cupola. They are also awaiting paperwork from the contractor before releasing the final payment.

- Poquonock Steam Conversion – a contract will be signed with Warner Brothers for phase I, the low bid came in under budget.
- The Milo Peck Center Roof project, Phase II – only the cement steps need to be completed and we are waiting on bids for that.
- The Hayden Station Firehouse is 2-3 weeks behind schedule. The foundation is being poured and steel and masonry will be installed in a few weeks. The contractor has assured the Public Building Commission that he can catch up in the summer.
- The Northwest Park Geothermal project was rebid and contracts will be brought to the PBC at the next meeting.

Councilor Herzfeld asked if the leaks at Poquonock School may turn into a legal issue. Mr. Novak said it shouldn't be. They are trying to determine if the contractor, public works or the antenna contractor will correct the issue and pay for the damage.

Councilor Eleveld asked why the geothermal project was rebid. Mr. Novak replied that they tightened up the specs so that they could compare apples to apples.

B. Economic Development Commission

Mr. Jim Martin, Chair, reported the following to the Council:

- The Commission did not receive any applications this past year.
- A breakfast was held to promote transportation in Windsor. Many business representatives attended.
- There have been more than 80 visits to Windsor businesses in an effort to retain businesses.
- Three new members have been added to the Commission.

7. Town Manager's Report

Memorial Day Observance

Just a reminder that the town's Memorial Day observances are scheduled for Monday, May 31, 2010. A ceremony will be held at the Elm Grove Cemetery located in Poquonock beginning at 8:00 a.m. followed by a ceremony at Veterans Cemetery at 9:00 a.m. Following the ceremony at Veterans Cemetery, the Memorial Day Parade will proceed via Poquonock Avenue to Town Hall for the Parade Marshal's address. The parade usually arrives in the center of town between 9:45 a.m. and 10:00 a.m. Detailed information is available on the town's website at townofwindsorct.com. In case of rain, there will be one single ceremony in the Town Hall Council Chambers at 10:00 a.m. Contact Enita Jubrey at 285-1835 with any other questions.

Household Hazardous Waste Day

Windsor residents have the opportunity to dispose of household hazardous waste on Saturday, June 5, 2010, at the MDC Water Pollution Control Facility located at 1222 Poquonock Avenue from 8:00 a.m. to 1:00 p.m.

Acceptable items include pesticides, lawn and pool chemicals, gas, kerosene, antifreeze, driveway sealer, cleaning products, florescent lights and mercury thermometers. Alternate dates in neighboring communities are available on the MDC website at themdc.com.

Payment Options for Tax Bills

Windsor residents will have some new and convenient options for paying their tax bills this year. In addition to mailing, paying in person or using a charge card as in the past, residents will have the following two new options:

Use your Debit Card to make payments directly from your checking account for a fixed fee of \$2.95 or **Pay directly from your checking account (ACH)**. Arrangements to have tax payments drawn directly from your checking account can be made for \$0.50 per transaction regardless of the payment amount.

Detailed information on all payment options will be enclosed with the tax bills when they are mailed next month.

Councilor Eleveld asked about any information the Town Manager may have on the new police chargers. Residents think they are more expensive and mileage is worse.

Town Manager Souza said the cost is slightly more, less than \$1,000 more than the Fords. We have recently gone back to ordering the Fords because timing of getting replacement parts for the Chargers is taking longer than expected. They are working on getting the mileage information.

8. Communication from Council Members

Councilor Eleveld – thanked the people who ran the Shad Derby.

Councilor McKenney – None

Councilor McDonald – gave his thanks to everybody who came out to Shad Derby.

Councilor Marci – None

Councilor Jubrey – Absent

Councilor Herzfeld – thanked all who worked at the Shad Derby. He also thanked the people who came out and voted for the budget.

Councilor Jepsen – None

Deputy Mayor Simon – None

Mayor Trinks – stated his appreciation of the CPTV personnel who taped in Windsor focusing on little towns in Connecticut in the days leading to the Shad Derby. CPTV personnel commented on what a well run event it was and so the Mayor wanted to pass along his thanks to the police department and the public works department.

9. Reports of Standing Committees

Finance – None

Special Projects – None

Town Improvements – None

Health and Safety – None

10. Ordinances

None

11. Unfinished Business

None

12. New Business

A. Set Town Mill Rate

Moved by Deputy Mayor Simon, seconded by Councilor Jepsen, that the tax rate for the fiscal year beginning July 1, 2010 be set at 28.38 mills, which reflects year two of a five-year phase-in of the October 2008 property revaluation with an estimated taxable grand list for FY 2011 of \$2,719,000,000.

Motion Passed 8-0-0 (Councilor Jubrey absent)

B. Set a Public Hearing for June 7, 2010 at 7:15 p.m. to allow for public comment on applications submitted for the Neighborhood Assistance Act Tax Credit Program

Moved by Councilor Jepsen, seconded by Councilor Marci, that a Public Hearing be held on June 7, 2010 at 7:15 p.m. (prevailing time) to allow for public comment on applications submitted for the Neighborhood Assistance Act Tax Credit Program administered by the Connecticut Department of Revenue Services.

Town Manager Souza explained that the Neighborhood Assistance Act (NAA) Tax Credit Program offers Connecticut municipalities and tax-exempt, non-profit organizations an opportunity to enhance their fundraising capabilities by providing state corporate tax credits to eligible donors. Corporate donors receive a tax credit in an

amount equal to 60% of their contributions (100% for certain energy conservation measures and job training programs).

Motion Passed 8-0-0 (Councilor Jubrey absent)

C. Approve suspense list

Moved by Councilor Jepsen, seconded by Councilor Marci, that \$164,757.22 motor vehicle, supplemental, and personal property taxes be transferred to the Suspense Tax Book from the following respective Grand List years

OCTOBER 1, 2006 -	\$163,426.61
OCTOBER 1, 2005 -	\$ 601.89
OCTOBER 1, 2004 -	\$ 608.50
OCTOBER 1, 2003 -	\$ 120.22

Town Manager Souza said that the suspense list consists of motor vehicle, supplemental and personal property taxes on the Grand List that are not collectable. Transferring these bills to the Suspense Book does not mean the town cannot collect if the taxpayer appears or is found. However, this transfer presents a more accurate picture of the town's accounts receivable at this time.

Deputy Mayor Simon asked why the big jump from 2005 to 2006. Ms. Cathy Elliot, Tax Collector, replied that the October 1, 2006 Grand List is the main list in suspense. The previous lists have already been placed in suspense. These are small additions to the previously accepted suspense lists.

Councilor Eleveld asked if a person who is delinquent in paying their taxes in Windsor tries to register another vehicle in another town, will they be able to. Ms. Elliot responded that the Motor Vehicle Department will flag them, by name, and they will have to pay the taxes owed in Windsor before they can register the vehicle.

Motion Passed 8-0-0 (Councilor Jubrey absent)

D. Introduce an ordinance entitled "AN ORDINANCE AMENDING CHAPTER 14, ARTICLE XII, WINDSOR REDEVELOPMENT AGENCY."

It is requested that the Council consider an amendment to Article 12, Chapter 14 of the Code of Ordinances entitled "Windsor Redevelopment Agency" to provide for the addition of two alternate members for the Windsor Redevelopment Agency. There currently is not a provision for alternate members.

Resolved by Councilor Eleveld, seconded by Councilor Marci, that the reading into the minutes of the text of the ordinance entitled "AN ORDINANCE AMENDING CHAPTER 14, ARTICLE XII, WINDSOR REDEVELOPMENT AGENCY" is hereby waived, the full text of the ordinance having been distributed to each member of the council and copies

made available to those persons attending this meeting; and the full text of the ordinance be recorded with the minutes of this meeting.

Motion Passed 8-0-0 (Councilor Jubrey absent)

Moved by Councilor Jepsen, seconded by Councilor Marci, to introduce an ordinance entitled "AN ORDINANCE AMENDING CHAPTER 14, ARTICLE XII, WINDSOR REDEVELOPMENT AGENCY."

Motion Passed 8-0-0 (Councilor Jubrey absent)

E. Set a Public Hearing for June 7, 2010 at 7:25 p.m. to hear an ordinance entitled "AN ORDINANCE AMENDING CHAPTER 14, ARTICLE XII, WINDSOR REDEVELOPMENT AGENCY."

Moved by Councilor Jepsen, seconded by Councilor Marci, that a Public Hearing be held at the Windsor Town Hall on Monday, June 7, 2010 at 7:25 p.m. (prevailing time) for the purpose of receiving public comment on a proposed ordinance entitled "AN ORDINANCE AMENDING CHAPTER 14, ARTICLE XII, WINDSOR REDEVELOPMENT AGENCY."

Motion Passed 8-0-0 (Councilor Jubrey absent)

13. Resignations and Appointments

Moved by Deputy Mayor Simon, seconded by Councilor Jepsen, to accept the resignation of Pamela McGeorge from the Commission on Aging & Persons with Disabilities.

Motion Passed 8-0-0 (Councilor Jubrey absent)

Moved by Deputy Mayor Simon, seconded by Councilor Jepsen, to:

Item T: Reappoint Leo Canty as a democratic member to the Hartford Area Cable Television Advisory Council for a two year term to expire June 30, 2012 or until a successor is appointed.

Item AA: Reappoint Leonard Swade as a democratic member to the Human Relations Commission for a three year term to expire May 31, 2013 or until a successor is appointed.

Motion Passed 8-0-0 (Councilor Jubrey absent)

14. Minutes of Preceding Meetings

A. Minutes of the May 3, 2010 Regular Town Council Meeting

Moved by Councilor Jepsen, seconded by Councilor Marci, to approve the minutes of the May 3, 2010 Regular Town Council Meeting. Corrections: None.

Motion Passed 8-0-0 (Councilor Jubrey absent)

15. Public Communications and Petitions

None

16. Executive Session

None

17. Adjournment

Moved by Councilor Herzfeld, seconded by Councilor Eleveld, to adjourn the meeting at 8:04 p.m.

Motion Passed 8-0-0 (Councilor Jubrey absent)

Respectfully submitted,

Kristin Countryman
Clerk of the Windsor Town Council

cc: Town Clerk, Main Library, Wilson Branch